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Academic Senate

4-12-2023

Senate Meeting, April 12, 2023

Academic Senate
Illinois State University

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Academic Senate Meeting Minutes
Wednesday, April 12, 2023
approved

Call to Order

Academic Senate chairperson Martha Callison Horst called the meeting to order.

Roll Call

Academic Senate secretary Dimitrios Nikolaou called the roll and declared a quorum.

Public Comment: All speakers must sign in with the Senate Secretary prior to the start of the meeting.

None.

Approval of the Academic Senate minutes of March 8, 2023.

Motion by Senator Blum, seconded by Senator Pancrazio, to approve the minutes. The motion was unanimously approved.

Chairperson's Remarks

Senator Horst: Good evening, everyone. Thank you all for your participation this evening. As this is the second to last meeting of the 2022-2023 Academic Senate, we again have a rather full agenda.

This evening, we had our last internal committee meetings of the 2022-2023 Academic Senate. We have items from almost every internal committee of the senate tonight. Being an internal committee chair is quite difficult. A lot goes into all of the drafts of policies that are in your packets tonight. Committee chairs have to keep track of suggested changes coming from the Executive Committee, the Office of General Counsel, other administration offices, their own committee members, and other suggestions from the floor. Plus, they have to run committee meetings every other week and respond to inquiries from the Executive Committee. So, this evening, I would like to us all to acknowledge the hard work and dedication of our internal committee chairs.

For the second year in a row, Senator Cline has chaired the Academic Affairs Committee, which finished numerous policies this year. Senator Nikolaou did a fabulous job leading the Administrative Affairs and Budget Committee. Senator Pete Smudde used his incredible organizational skills to guide the Faculty Affairs Committee this year. Senator Valentin completed his first year as a committee chair and bravely led the Planning and Finance committee; we will see the fruits of his efforts next meeting. Finally, last but not least, Senator Blum served as chair of the Rules Committee. He led the Rules Committee through the formidable task of reviewing bylaws from the Graduate School, the College of Education, and the Academic Senate. Let's give all of our internal committee chairs a round of applause.

Next week, faculty who are serving on the 2023-2024 Academic Senate will begin the evening at 6:30 pm in the Founders Suite, where we will nominate faculty to serve as

officers and members of the Executive Committee. All senators serving on the 2022-2023 senate will then meet at 7:15 pm. And, most likely, we will have a normal Faculty Caucus meeting after the full senate meeting on this same evening.

Finally, I want to wish all student senators running for re-election in the next few days good luck. I appreciate all of your dedication and hard work for the senate next year.

Student Body President's Remarks

Senator Walsh: I hope you all have had a great Easter weekend (if you celebrate), and week so far. Student Government is well underway with our elections for our 2023-2024 association. Our two voting days do begin tomorrow at 8:00 a.m. and close this Friday at 4:30 p.m. Please encourage your students in your classes and any colleagues that you know that will see students daily to vote and make their voices heard. Voting takes place on Redbird Life, so it is extremely easy to access.

Next, I would like to acknowledge the loss of two ISU students, Jacob Utes and Gabriela Paulson. I, along with the entire Redbird community extend our deepest condolences to the families and friends of our two Redbirds. Terrible news like this is a strong reminder of the need for continued mental health awareness for college students around this nation. I encourage any affected students to contact our Student Counseling Services. Please remind students that if they are in urgent need to speak to a counselor, they can speak to them at any time of the day and need no appointment. They are able to call the Student Counseling phone number and then press 2 to speak to a counselor immediately.

Administrators' Remarks:

- ***Interim President Aondover Tarhule***

Interim President Tarhule: Good evening. I echo the President's comments on mental health and the student's wellness in general. Any students affected by the tragedy please seek support.

I'd like to congratulate Dr. Jeffrey Kahn, who was a 2021 recipient of the Distinguished Professor honor. He was honored at an event on March 23, and he gave a very rousing distinguished lecture that I think really did credit to the quality of professors that ISU has. So, I'm very proud of that lecture and I'd like to congratulate him as well as all distinguished professors.

We also had this morning the community partner's breakfast. We had a full house right here in this space with a lot of business leaders. This is the largest attendance we've had in over a year. This was an opportunity for us to give updates about the things that are happening at Illinois State University to our business partners and also to encourage those partners to support our students, notably through opportunities like internships and employment and mentorship. My sense is that that meeting was very well received. So, we're very excited about that.

I'd also like to congratulate Paige Robinson, our basketball player who became the very first Redbird to be drafted into the WNBA. She's been drafted to play for Dallas. She was

selected 31st overall. As you know, Page was honored in a variety of ways and received so many different accolades. In her time here she was the MVC player of the year. I think that's really amazing, and congratulations to her.

Finally, I also echo what Chairperson Horst has said by wishing all the participants in tomorrow's election good luck, and I'm encouraging all students to vote. I'm looking forward to finding out who the next president will be and see what kind of fashion sense they have. I think Patrick Walsh has set the standard really high. So, we're looking forward to that transition. And great appreciation to all who have served this year. I, again, agree with Chairperson Horst -- the contributions and the work that has been done by this Senate has been nothing short of remarkable. We're very appreciative of that. So, thank you to everyone.

- ***Acting Provost Ani Yazedjian***

Acting Provost Yazedjian: Good Evening. I'm excited tonight that the new proposal for Interdisciplinary Major in Data Science is on the Consent Agenda today. This is a reflection of a collaboration across three colleges: CAST, COB, and CAS. It's going to give students interested in Data Science a really great opportunity to come to ISU and have that major.

In terms of new faces on campus, I'd just like to welcome a few people that will be coming in this summer. I'm pleased to announce that Michael Brodie Borchers will serve as the next Director of University College. Brodie will start June 12th; he comes to us from the University of Southern Indiana, where he's served as the Assistant Vice President for Academic Success. In addition, Wendy Wittman has been hired as the Director of Advising, Advocacy, Innovation, and Technology. She's been the interim director of University College for three years and will transition into her new role on June 1. And then our newest Dean Dr. Thomas Keyser, who is the founding dean of our new College of Engineering, started at ISU on Monday April 3. He's temporarily officing in the office of the Provost until a more permanent space becomes available for him. We anticipate having candidates for the Mechanical Engineering chair position on campus the week of April 24 and the Electrical Engineering chair positions a couple weeks later.

Then in terms of our advancing research and creative scholarship program, we were very excited to see that we had 25 letters of intent that came in for this inaugural year, with 19 proposals in track one and 6 proposals in track two, which are the smaller proposals.

And to close out my comments with some good news about our students, two ISU juniors have been named Goldwater Scholars -- Katherine Helmink and Sage Lauper-Cook. Both are Chemistry majors working in the lab of Dr. Lisa Szczepura. Only 413 students across the country have received this award, and that came from an already limited pool of 1,267 nominations coming from students in Natural Science, Engineering, and Mathematics. These were sophomores and juniors who are nominated. The purpose of the scholarship program is to encourage outstanding students to pursue research careers in the fields of Natural Sciences, Engineering, and Mathematics. This is really the preeminent undergraduate award for students interested in these fields. It's amazing that we had two ISU students recognized.

- ***Vice President for Student Affairs Levester Johnson***

Senator Johnson: Division of Student Affairs will hold open forums for candidate finalist for the Assistant Vice President position on April 17, 18, and 20. This is the position previously held by Dr. Adam Peck. The portfolio for that position includes ISU Police, Emergency Management, University Housing, and Student Affairs Marketing and Communication. Each candidate will have an opportunity to present on a topic, which will then be followed by a student open forum. The presentation is open to the campus community and will be held from 11:30 a.m. until 12:20 p.m. Student Focused Open Forum will follow from 12:20 p.m. until 12:50 p.m. This was announced through the University Media Relation messages yesterday, and you can also find information on the open forums on the Student Affairs website.

Finally, I want to share that Health Promotion and Wellness will be supporting and sponsoring sexual assault awareness month events. They will include a day of silence. The observance will take place on Friday April 14. This will also include a clothesline project, which will be held April 17 on the Quad by the flagpole from 10:00 a.m. until 2:00 p.m. Finally, a denim day on April 26th on the Schroeder Plaza from 11:00 a.m. to 3:00 p.m.

- ***Vice President for Finance and Planning Dan Stephens-Excused***
 - ***Associate Vice President for Human Resource Janice Bonneville***

AVP Bonneville: Thank you for letting me take this time. I've actually brought Kelly Walker here with me, the Director of Benefits. Kelly is doing a little bit of a road show with our shared governance group. She spoke to Civil Service Council yesterday. She is speaking to the Senate this evening and speaking to the A/P Council tomorrow. We have a number of benefits related issues that are happening right here as the semester closes, as well as some things that are coming in the fall. We wanted to give you the information on those items. I'll defer to Kelly Walker.

Ms. Walker: The Sick Leave Bank open enrollment is happening right now in IPeople. That is only open until Monday April 17.

This is the annual Benefit Choice Period that runs the month of May. Any elections take effect on July 1st. No final information for CMS at this time. We expect that later next week. Conversations with them indicate no anticipated changes in premiums, vendors who are offered, or plan design (co-pays and deductibles).

Benefit Choice Fair on May 2 from 9:30 a.m. to 3:30 p.m. in the Brown Ballroom. We are expecting vendors from all of the insurance plans, supplemental retirement saving plan options, HR, payroll, and Health Promotions and Wellness. CMS will also present three times that day on the upcoming changes for the benefit choice period for the new fiscal year.

New this year will be a diagnostic screening. CMS is bringing Quest diagnostics with them. That is part of the States Be Well program. They are offering on site free diagnostic testing.

They will be set up in the Spotlight Room. An email will go out with all the details to sign up if they are interested in doing that that day.

Prudential, our long-term disability provider, has asked us to host an open enrollment next fall. Long term disability provides for benefits when someone is medically precluded from working. It doesn't work in conjunction with SURS. We see high participation in that plan. They would like to get those numbers up even more. It will likely be held late September, with an effective date of November 1. One benefit they are offering that they don't normally offer is they will be allowing those who have previously been denied coverage through Prudential the opportunity to enroll at this time.

Next, an update regarding HR's approach to absences related to COVID 19. In conjunction with the proposed end of the governor's disaster declaration, which we expect to happen on May 11, the University will be sunseting policy 3.1.49 COVID-19 Related Leave of Absences and 3.1.51 COVID-19 Paid Administrative Leave. These policies provided approved leaves of absence and, in some cases, payable benefit time for certain COVID-related absences. Both policies were written and approved with language that specifically connects their duration to the end date of the disaster declaration. We are working on communication that will go out to all of campus, and then specifically to supervisors, about how to manage absences going forward. In general, the guidance will be that absences will fall under any other illness, with employees needing to follow departmental call-in procedures and proper benefit usage. We do know that there will be some instances where certain cases of COVID rise to the level of a serious health condition that really falls under FMLA and, of course, those will be managed as such through HR.

I would like to give you a heads up on a project we have been working on for a few months. Members of Human Resources, the Comptrollers office, and the internal auditor have been working with an outside consultant called Gallagher to evaluate the investment options offered in our 403B plan. This is purely just looking at the funds that are offered through each vendor. It does not change the vendor. TIAA and Fidelity will both still remain an option for everyone. The recommendations that our work has brought back to us are to streamline the fund offerings with each vendor for a variety of reasons. This will allow better clarity and decision making for our investors. As of right now, the number of options--particularly in the Fidelity plan-- are a bit overwhelming for people to look through and make effective decisions in terms of what they want to invest in. We are looking to align the offerings with some benchmarking and industry standards and offer a balanced menu, with consideration of price and performance of the funds that are offered. It also ensures that the university is achieving its fiduciary responsibilities as plan sponsor of the 403B. The end result of the planned project will be that some of the funds that are currently available in both TIAA and Fidelity are no longer an option to invest in within the university's 403B plan. Some new funds will be added. We expect to do a formal announcement to campus fall 2023. We will then have a period of time where we will be sending out lots of communications. TIAA and Fidelity will communicate with those directly impacted. You'll have educational opportunities -- both in person and virtually. And we'll be bringing TIAA and Fidelity to campus to sit down and offer individual counseling sessions with those who want to kind of dig into this a little bit more. So,

everyone will be given ample time to review those changes. The way it will work is if the fund that you are currently invested in is no longer offered, we will set a default map for that; then in the spring of 2024, when all of the changes officially take effect, if you have not chosen to move your money elsewhere, impacted funds will be moved to the default. It's not there permanently. If you decide to change that later on, you can always move at a later date. We are happy to come back this fall to provide some more definitive information consistent with the formal announcement. But, in general, the TIAA menu will have about 12 of its existing funds remaining. We will be closing 11 and adding 18. As you can tell, we are adding a pretty significant amount, which indicates that we have a few gaps on the current menu for TIAA. In Fidelity, we are keeping 46 of the current funds, adding only 6 new ones, and closing 114. I know that sounds like a huge number, but many of these have a very low participation count and not a lot of dollars in each of the funds.

Senator McHale: Why?

Ms. Walker: In regard to the 403B?

Senator McHale: Yes.

Ms. Walker: We are utilizing an outside consultant to ensure that we are meeting the fiduciary responsibilities as plan sponsor. We have had both TIAA and Fidelity come to us during our annual review and say that we actually need to be making changes to our fund line up. We are not hitting the industry benchmarks in terms of what a standard menu looks like. And we really need to tighten up how things are being offered in terms of performance of those funds and also the expense to the investor.

Senator McHale: I have a follow up. Are you saying that the investments that we have made are not getting the returns that we would have hoped or would be the industry standard? Or is it the other way around, that the investments that we've made have gotten too much back?

Ms. Walker: I don't think we are getting too much back, by any means. It's not that the investments right now are particularly doing poorly; in the Fidelity line up we have over 200 funds and, from an industry standard, that is just too much to have on a given menu. It creates a lack of clarity, particularly when new employees are looking to make their initial investment options. So, this is really to align us with the industry standard. Yes, quite frankly, some of the funds that are on there right now, there are equally performing options that are less expensive.

Senator Horst: So, I might just suggest, Senators, when this plan is rolled out, if you start hearing complaints from your fellow faculty members, please reach out to the Senate office; then, at that point, we could bring back HR representatives to convey those concerns. But at this point we don't even have an introduction of the plan to the full faculty.

Senator McHale: What's to say at the time we invest to look at each of those individual investments, and me being a TIAA guy and the investigation I've done, what's to ensure that

the research that I do once the changes I've made won't be changed again the following year?

Ms. Walker: You mean will we change the fund line up again the following year?

Senator McHale: Yeah.

Ms. Walker: It's always possible that a fund can change. It is unlikely that we would regularly make changes to the menu. Part of this process will be setting out a standard of how we evaluate the menu on an ongoing basis. So, the industry standard is to kind of put a fund on the watch list for at least four quarters before a decision is made. And if that were to happen, it would be for a legitimate reason and would be communicated in advance of that happening.

Senator Lucey: So, in terms of the long-term disability open enrollment, does that involve a health screening or does that not require a health screening?

Ms. Walker: If you do this open enrollment period it's kind of a take you as you are kind of situation. So, there's no medical underwriting. And even those who had tried to participate in Prudential and went through the underwriting process previously and were denied, they will be given the option to enroll this time around with no underwriting.

Consent Agenda: (All items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items.)

- ***Interdisciplinary Studies:***
 - [*Data Science Major*](#)
 - [*Individualized Plan of Study Sequence*](#)
 - [*Big Data and Computational Intelligence Sequence*](#)
 - [*Population Health Sequence*](#)
 - [*Social Demographic/Public Policy Analysis Sequence*](#)
 - [*Business Analytics Sequence*](#)
- ***Accounting: [PROPOSE DELETION B.S. Accountancy - Career Specialty Sequence](#)***

Motion by Senator Garrahy, seconded by Senator Nikolaou, to approve items on the Consent Agenda. The motion was unanimously approved.

From Administrative Affairs and Budget Committee:

Advisory: AIF Statement of Priorities and Guiding Principles

Senator Nikolaou: These are definitions that are related to the AIF. This was revised April 29, 2022 by the tenure/ tenure track and NTT ratio ad hoc committee. It was also reviewed by the Associate Vice President for Fiscal Management Dan Elkins. There were not changes. It will always follow the AIF report from the Administrative Affairs and Budget Committee.

There were no questions.

Information/Action Item: AABC AIF Report 2023

Supporting Documents:

AIF Presentation Slides to the Administrative Affairs and Budget Committee

Further Supplementary Material for AIF report

Senator Nikolaou presented the AIF report.

Senator Horst: I was wondering if either you or someone from the Provost's office could speak about how, potentially, we are 40 positions down because of the situation during COVID where they suspended the approval of tenure track hires. What is the plan going forward to address that deficiency? Are you going to do 10 extra positions a year? Is there any plan?

Senator Nikolaou: I defer to the Provost's office.

AVP Elkins: Thanks for the question. In reviewing the AABC's report, one of the things I want you to notice in figure 1 on page 4; we've really tried in recent years to authorize a lot of searches. If you look at FY18 up to when we didn't do hires in 2022, the number of authorizations far exceeds the number of retirements. So, we are trying to be aggressive. We know we need more faculty. But one of the issues that we run in to is in this timeline from FY 14 to FY 23 we've authorized 423 searches. We've only had 406 resignations -- that includes a year of not having hires. So, the issue is we've had 47 failed searches during that same time period. Failed searches are contributing to that number as well. One of the other suggestions I have is AIF, the original guidelines, did at one point call for mid-year authorizations. We can't always predict how many retirements we're going to have in a given year. In FY23 we had a very large, unexpected number of 54. A lot of those were midyear and late summer retirement, which really means that deans had to wait a year to ask for those positions. So, those are some of the things we're working on, and some of the reasons that its hard to get that number back up. But we are doing everything we can to authorize searches. The fund is healthy. The number of retirements no longer dictates how many searches we can do because of the fund. So, we are going to continue to be proactive.

Senator Horst: Do you have a sense of what the percentage is of requests for tenure track lines that you are filling? So, what is the number of tenure track lines that is being requested, and what percentage of that request are you filling? And are you hearing about all of the desire for tenure track lines across the campus, or is there some sort of limitation as to the number of positions that come through the Provost's office?

AVP Elkins: We ask the departments to submit requests to the dean, and the deans forward the request to the Provost office. I don't believe the deans forward every position that is requested at the department level. I don't have data or knowledge of how many that is. But we typically get the list that is likely not all of the positions. A couple of years ago, we had close to 90 search request that came to our office. The next year I want to say it was more like 70. So, we've authorized over 50 searches in recent years.

Senator Horst: So, it might be interesting to start keeping track of the percentage of requests that you are actually filling. I know that on the Academic Planning Committee almost every single report says they need more lines. So, it would be interesting to see what the need is out there.

AVP Elkins: We can ask the deans if they are forwarding all of them to us, and if not track those numbers.

Interim Provost Yazedjian: If I could just add one more thing. When those authorization discussions are had, they are done within the context of a conversation with the deans where we talk about what are the most critical to the deans. So, there might be a certain number listed, those are the ones that the deans feel are critical to submit to our office. Then within that we are talking to the deans who have a much clearer understanding of the need in their particular units. So, we work with them both early in the semester or early in April and May, and then last year, I think Dan can speak more to this, even later into the summer for a second allocation based on what people find out is happening in their units.

Motion by Senator Nikolaou, seconded by Senator Blair, to move to action. The motion was unanimously approved.

The Administrative Affairs and Budget Committee's AIF report was approved by the Academic Senate.

Action:

From Rules Committee:

02.23.23.17 Graduate School Bylaws_Current Copy

04.06.23.01 Graduate School Bylaws_Mark Up

04.04.23.07 Graduate School Bylaws_Clean Copy

Motion by Senator Blum, on behalf of Rules Committee, to approve the revisions to the Graduate School Bylaws. The motion was unanimously approved.

Information/Action Item: From Executive Committee:

04.03.23.01 Student Government Association Charge_ASBylaws_Current Copy

04.04.23.02 Proposed Student Caucus of the Student Government Association_AS Bylaws_Mark up

04.04.23.01 Proposed Student Caucus of the Student Government Association_AS Bylaws_Clean Copy

Senator Horst: This is a joint effort between SGA members of the Executive Committee, faculty members of the Executive Committee, and Legal. We had a recent consultation with Legal, and they have suggested some amendments to the document here. They were so copious that the Rules Committee chair, Senator Nikolaou, and myself have put forward a document for you to review. This document has been reviewed and approved by the Rules Committee.

The document you have in front of you is a result of a long conversation the Senate has been having with SGA regarding the structural relationship between SGA and the Senate. Right now, the Student Government Association is an internal committee of the Senate. However, its membership is not comprised completely of senators. I will turn it over to Senator Walsh to talk about how SGA is structured now and then what we are proposing.

Senator Walsh: So, SGA has grown far beyond what its original body was. So, many members who sit around us are Student Government members, but there are members of Student Government that don't sit at the Academic Senate. For instance, the Student Body Vice President, the Student Body Chief of Staff, my cabinet, the ex-officios. There are many members within Student Government that aren't sitting here is the main purpose. So, the Student Caucus of the Student Government Association, we are specifying the members of the Student Government Association who sit within the Academic Senate and the duties that are given to the Student Government Association from the Academic Senate as the internal committee. This is more specifying to those members. So, it's specifying the specific body within Student Government who will be taking care of those specific issues. The issues are listed below on the duties they would be maintaining. For instance, reviewing the broad issue, any issue related to student academic affairs, that includes the policies, procedures, proposals, made from the academic senate. But additionally, it includes the duty of the Student Caucus of the Student Government Association to conduct a regular review of the Code of Student Conduct, review and approve all the bylaws, and then additionally maintain communication with the Student Body Vice President any external committee appointments that they make to communicate them to the Academic Senate office for student representation.

Senator Horst: Senator Walsh, can you clarify what kind of review this has had by SGA?

Senator Walsh: Yes, of course. This has been discussed through Student Government and was approved by Student Government as well. I thank my colleagues within Student Government for their great work. Senator Holmes, Senator Myers, Senator Smith for their great work on drafting this.

Senator Horst: Thank you. Before we take questions, I just want to clarify the correction to the copy that was forwarded by Legal. Just to clarify, we are doing a slight working change in the first function. It should read, "the procedures of the Academic Bylaws and the Open Meetings Act, including for public comment, absences, vacancies, quorum voting, etc.," because the main crux is that you are always following the Open Meetings Act, and we want to include references to these other things, but it's not like you're just following the Open Meetings Act for public comment but not following all of the Open Meetings Act. This is essentially establishing a Student Caucus as parallel to the Faculty Caucus; it's an internal committee that would be exclusively of student senators plus the trustee and then the staff liaison. Are there any questions for Senator Walsh or myself?

Motion by Senator Myers, seconded by Senator McHale, to move to action item. The motion was unanimously approved.

Senator Nikolaou: Since this will go in Appendix II of the Bylaws, it should follow the same structure as the other charges.

Senator Horst: Senators Myers and McHale do you accept that as a friendly amendment?

Senators: Yes.

The Student Caucus of the Student Government Association charge was unanimously approve as amended.

From Academic Affairs Committee:

03.30.23.01 Policy 3.2.18 Oral English Proficiency (Current Copy)

03.30.23.02 Policy 3.2.18 Oral English Proficiency (Mark Up)

03.30.23.03 Policy 3.2.18 Oral English Proficiency (Clean Copy)

From Senator Cline: This was a five-year review. Legal and HR has confirmed that this policy is still in line with current law. The committee brings this forward unchanged, except for the review date at the bottom.

Senator Nikolaou: At the bottom change policy owner to initiating body to be consistent with other policies.

Motion by Senator Blair, seconded by Senator Mainieri, to move to action. The motion was unanimously approved.

Policy 3.2.18 Oral English Proficiency was unanimously approved as amended.

Action Item:

From Rules Committee:

02.23.23.23 Article III_Section 5 Vacancies and Absences_Academic Senate Bylaws_Current Copy

04.06.23.07 Article III_Section 5 Vacancies and Absences_Academic Senate Bylaws_Mark Up

04.06.23.05 Article III_Section 5 Vacancies and Absences_Academic Senate Bylaws_Clean Copy

- The content is the same but clarifying language was added about absences in terms of meetings: an elected voting member senator who is absent from five regular senate meetings, or from five regular standing internal committee meetings, or from five regular caucus meetings, excluding summer terms, shall vacate their seat.
- We met with Legal during this time, and in C we are going to scratch FMLA and just write leave.
- In D we changed who's to whose.
- In D we changed unique circumstance to extenuating circumstance.

Motion by Senator Blum, on behalf of Rules Committee, to approve Article III, Section 5 as amended.

02.23.23.26 Article VI_Academic Senate Bylaws_Current Copy

04.06.23.08 Article VI_Academic Senate Bylaws_Mark Up

04.06.23.06 Article VI_Academic Senate Bylaws_Clean Copy

- We've removed things that were confusing and limited to external committees
- Rules established for liaisons and formal meetings
- Numerous grammatical changes and formatting,
- Issues around Open Meetings Act have been limited to just meetings
- Language about notification
- Language about who's able to make motions
- Discusses the jurisdictions of committees
- Lists different standing committees
- Created affiliated groups; AFEGC, University Service Award, Graduate Council, Campus Communication Committee,
- Establishing the new University Policy Committee
- Minutes must be kept for all meetings
- Title change in Section 3.E, and
- Arranging Section 8. f alphabetically.

Motion by Senator Blum, on behalf of Rules Committee, to approve Article III, Section 5 as amended.

Senator Carl Palmer: I have a question regarding Article VI, Section 6.D All committees' liaisons. Specifically, on the top of page six. This article section of Article VI references creation of the liaisons and specifies that they are non-voting members; they're not going to participate in debate on motions. All that makes sense. The question I have, and the concern that I have, is the sentence, "They shall be permitted to participate in discussions when recognized by the committee chair." While I doubt that any committee chair would choose not to recognize a liaison, I worry that the inclusion of that language could create a situation where on a particular committee a liaison is a mere observer without being able to bring any information to the committee from a constituent group from which it may be a liaison to. Senator Blum, maybe you can speak to that particular sentence.

Senator Blum: Because liaisons are not members of the committees, we were just trying to create some boundaries. Actually, everyone has to be recognized by the chair. So, that's just standard; but because there weren't members of the committee, we wanted to provide a little extra guidance that they couldn't just speak freely. We did really feel that it was necessary because there are a few rules about what materials they can have, what they can't have, what circumstances can they have; and a lot of this was to provide some guidance in the bylaws for liaisons, because they are not actually members of the Senate or members of the committee. That was the thinking.

Senator Helms: To me, I agree there are lots of different rules as far as laying out what they can and can't do, making perfectly good sense from the standpoint of non-voting, and all those other things that go along with it. The idea that in the last sentence we basically talk

about, “Any materials that are identifying in nature or need to be kept confidential as determined by the chair of the committee shall not be provided to liaisons,” coupled to the sentence before that says you have to be recognized by the chair, I find troubling as a potential liaison, because that does sound like an ability to stifle in there. I appreciate the committee’s discussion about that, but I think something to change the wording that, permitted to participate in discussions, why not as any other member would. A liaison can’t be in Exec Committee, can’t be in those things, why not just allow them to participate in discussion? I suggest just changing the one sentence to, “They shall be permitted to participate in discussions.”

Senator Cline: If I could, in debate, make a point about this as someone who is a committee chair and has had issues related to this. There are times when information is shared with committee chairs that may be sensitive under university rules, may be sensitive under FERPA rules, and may not be available or we may be asked to not widely distribute or publish this information. So, this gives us, the chair, the option to say “I will bring you in on all of the things that are publicly shared, but there might be some things that I am restricted from being able to share with you as somebody who is outside of the membership of the Senate.” It’s not intentionally trying to limit, limit, limit, but to give the chair the capacity to say, “But this I’ve been asked to not share with non-senators for legal reasons, for FERPA reasons and things like that.” So, I can see how you are interpreting it but from the other side of it that, I believe, is an important caveat to have in liaison descriptions.

Senator Horst: Let’s stick to the friendly amendment that we have here, “They shall be permitted to participate in discussions,” and striking, “when recognized by the committee chair.” And you’re accepting that as a friendly amendment?

Senator Blum: I accept that as a friendly amendment.

The motion was unanimously approved, with the friendly amendment.

02.23.23.20 Appendix II Academic Senate Bylaws_Current Copy

04.06.23.11 Appendix II Academic Senate Bylaws_Mark Up

04.06.23.10 Appendix II Academic Senate Bylaws_Clean Copy

Motion By Senator Blum, on behalf of the Rules Committee, to approve the changes to Appendix II.

Edits since the last time you saw this:

- “Following the procedures of the Academic Senate Bylaws for public comment....” statement to read as follows: “Following the procedures of the Academic Senate Bylaws and the Open Meetings Act, including for public comment (Article V, Section 4.E), absences and vacancies (Article III, Section 5), quorum (Article VI, Section 6.M), voting (Article VI, Section 6.O), and agendas (Article VI, Section 6.P).
- Other committees charge updates: (Academic Planning Committee, CGE, Financial Exigency Committee, Honors Council, Library Committee, Textbook Affordability

Committee, Undergraduate Curriculum Committee, University Review Committee)
“Follow the procedures of the Academic Senate Bylaws and the Open Meetings Act, including for public comment (Article V, Section 4.E), absences and vacancies (Article VI, Section 6.I), quorum (Article VI, Section 6.M), voting (Article VI, Section 6.O), and agendas (Article VI, Section 6.P).”

- Executive Committee of the Academic Senate
 - There should be #4 next to “Recommending faculty and administration members of all University committees which are subject to review and confirmation by the Academic Senate.”
 - All other numbers should automatically adjust to have 8 items.
 - Number on the list should not be in bold.
 - Under *Election of Members* change Student Government Association to Student Caucus of the Student Government Association.
- Faculty Caucus Executive Committee
 - Possible addition: “#6. Performing other duties as prescribed to it by policy 3.3.8 or any other University policy.”
- Academic Affairs Committee
 - UCC will vote on the liaison issue before senate. We should take their recommendation. If liaison dropped, delete Two (2).
 - 9.h “joint report regarding the University Appeals Board and the University Hearing Panel” (or list UAB separately...)
 - Change the parenthesis next to *Membership* to (11 voting and 1 ex officio, non-voting)
 - Change to “Six (6) Tenured/Tenure Track Faculty, voting”
 - Change from two to “One (1) liaison” since the AP representative has been added to a separate line.
 - Remove the “and” next to Undergraduate Curriculum Committee.
 - Delete the empty function #5 which will adjust the functions from 11 to 10.
 - In current #8 change Student Government Association to Student Caucus of the Student Government Association.
- Administrative Affairs and Budget Committee
 - Change to “Five (5) Tenured/Tenure Track Faculty, voting”
- Faculty Affairs Committee
 - Change to “One (1) Faculty Associate or Tenured/Tenure Track Faculty Senator, voting”
 - 3. Elect a chairperson from among its faculty members (striking tenured/tenure track). This suggestion was made by Senator Hollywood, who has chaired this committee in the past. The sentence could read as “Elect a chairperson and a secretary from among its elected members.”
 - 4. Adding “to the Faculty Caucus and/or the Academic Senate.”
 - 5. Striking this item and changing numbers. Request made by Senators Horst, Mainieri, and Hollywood.
- Faculty Caucus
 - Change to “Twenty-Nine (29) Tenured/Tenure Track Faculty Senators, voting”

- Under jurisdiction, adding “and Tenure policy 3.2.6.” We already reviewed this as it directly relates to ASPT.
- Under #5 change first sentence to “..., and the Appointment, Salary, Promotion and Tenure (ASPT) policies.”
- Planning and Finance Committee
 - Change to “Five (5) Tenured/Tenure Track Faculty, voting”
 - Spell out AP to Administrative/Professional under Membership.
- Rules Committee
 - Change to “Five (5) Tenured/Tenure Track Faculty, voting”
 - Under #7 use capital when referring to the “Graduate School”
 - Under #9 change to “Consult with the Academic Senate chairperson...”
- Student Government Association
 - Strike this charge and replace with the charge passed earlier in the evening.
- University Policy Committee
 - Change to “Five (5) Tenured/Tenure Track Faculty, voting”
 - Change to “One (1) Administrative/Professional or Civil Service Council Senator, voting”
 - #4. Review any proposed changes as needed to policies related to the University....
 - #5. Review any proposed changes to student life policies not addressed by the Student Caucus of the Student Government Association, and submit...
- Academic Planning Committee
 - Change to “Membership (16 voting)”
 - Seven (8) should be Eight (8)
 - One (1) Academic Affairs Committee elected member of the Academic Senate, or other faculty Senator if necessary, voting
 - Under #3 remove the start of the sentence since this is repetitive. It should read as: “Review academic programs and centers of the University on a regular cycle established by the Illinois Board of Higher Education and report the results to the Academic Senate, the President, the Board of Trustees, and the Illinois Board of Higher Education.”
- Administrator Selection Committee Chairpersons Panel (Panel of Ten)
 - Put before Athletics Council
 - Functions: Individual members of this Panel shall be selected by (no comma before by)
 - Under Membership add an and: “... by a one-page vita for the nominee and are sent to the Academic Senate...”
 - Strike non-administrative.
- Council on General Education
 - Under Membership: Membership (19 voting members and 1 ex officio, voting):
 - Nine (10) should read Ten (10) Faculty, voting:
 - #5. Capitalize General Education

- When referring to Students, voting, change to Student Caucus of the Student Government Association.
- Adjust the numbering under the functions.
- #10. Hyphenate university-wide graduation.
- Faculty Review Committee
 - The Faculty Review Committee (FRC) is comprised of elected faculty members with tenure....
- Financial Exigency Committee
 - Add “voting” next to 10 for the membership.
- Honors Council
 - Remove underline from “Chairperson: The Chairperson shall be elected by the Honors Council from among its faculty members.”
- Library Committee
 - In the parenthesis for the membership state “..., and 3-4 ex officio, non-voting”
 - Remove underline from “Nominated and elected by the Faculty Caucus for staggered three-year terms, ...”
 - Remove underline from “Secretary: An Associate Dean of the Milner Library (rotating annually between the two Associate Deans, if feasible).”
- Reinstatement Committee
 - Add a page break between the Library Committee and the Reinstatement Committee
 - Change to “Membership (13 voting and 2 ex officio, non-voting):”
 - Delete the extra empty page between Reinstatement Committee and the Textbook Affordability Committee.
- Textbook Affordability Committee
 - Add “voting” next to 12 under Membership
 - Under ex officio: There is no longer the position of Assistant Vice President for Student Success (or designee). Maybe change to Vice President for Academic Affairs and Provost (or designee).
- Undergraduate Curriculum Committee
 - Add “voting” next to 20 under Membership
 - Should say Fifteen (15) Faculty

Motion by Senator Nichols, seconded by Senator Pancrazio, to add “At least one faculty member from each division of the college should be included” to the UCC charge. The motion was unanimously approved.

- The UCC voted not to have a liaison, the language regarding the Vice Chairperson serving as liaison should be deleted.
- No underline for the Associate Vice President for Undergraduate Education (or designee)
- #8 under functions: “undergraduate curriculum” rather than “curriculum”?
- Under Reporting change to: “...Academic Affairs Committee of the Academic Senate.”

- University Appeals Board
 - Change to: “Membership (15 voting, and 1 non-voting):”
 - Consider this addition: “Members of the University Appeals Board may not serve on the University Hearing Panel.” Place above Functions.
 - Under Reporting change to: “...Academic Affairs Committee of the Academic Senate.”
 - Delete the extra page and extra period between the University Appeals Board and the University Hearing Panel.
 - Strike “Officers;”
- University Hearing Panel
 - For 20 (or more) faculty and staff: Hyphenate “two-year terms”
 - For 12 (or more) student members: Change to “Student Conduct and Community Responsibilities (SCCR) (or their designee), ...”
 - Addition: “Members of the University Hearing Panel may not serve on the University Appeals Board.” Place above Functions.
- University Review Committee
 - “The University Review Committee (URC) is comprised of elected voting faculty members....”
- On page 90 of the Mark Up- Change 2021 note: “Sept. 9/8/21 – Quorum and Virtual attendee language added on a temporary basis.” Otherwise, it is confusing as it talks about the future (“will expire”) and that has passed.... Everything else in this table is in past tense.

The motion was unanimously approved, as amended.

From Administrative Affairs and Budget Committee:

03.10.23.04 Policy 3.1.1 Categories of University Staff (Current Copy)

03.16.23.02 Policy 3.1.1 Categories of University Employees (Mark Up)

03.10.23.05 Policy 3.1.1 Categories of University Employees (Clean Copy)

Senator Nikolaou: The updates since information item are “Included in Faculty are tenured/tenure-track and non-tenure-track faculty in Milner Library and non-tenure-track faculty in University College.”

Motion by Senator Nikolaou, on behalf of the Administrative Affairs and Budget Committee, to approve the changes to policy 3.1.1 Categories of University Staff. The motion was unanimously approved.

03.10.23.06 PROPOSE DELETION_Policy 3.2.1 Academic Personnel_Current Copy

Motion by Senator Nikolaou, on behalf of the Administrative Affairs and Budget Committee, to delete policy 3.2.1 Academic Personnel. The motion was unanimously approved.

From Faculty Affairs Committee:

01.26.23.07 Policy 3.2.14 Assignment of Person Holding Faculty Rank_Current Copy

02.23.23.30 Policy 3.2.14 Assignment of Person Holding Faculty Rank_Mark Up

02.23.23.31 Policy 3.2.14 Assignment of Person Holding Faculty Rank_Clean Copy

- Under Part time assignment, item 3, from “each non-departmental unit” to “each unit.”
- Under Full Time Assignments, the new text is shorter and clearer, “Upon the return of a faculty member to the full-time assignment in the department of rank from the full time non-departmental assignment, the Provost or President may grant the faculty member a paid leave for up to one semester for the purpose of re-establishing currency in the academic discipline.” Part of the problem was dealing with the term of administrative leave, which was ambiguous and undefined.

Motion by Senator Smudde, on behalf of the Faculty Affairs Committee, to approve revisions to policy 3.2.14 Assignment of Person Holding Faculty Rank. The motion was unanimously approved.

From Faculty Affairs Committee:

01.26.23.09 Policy 3.3.10 Termination Notification of Faculty_Current Copy

02.23.23.32 Policy 3.3.10 Termination Notification of Faculty_Mark Up

02.23.23.33 Policy 3.3.10 Termination Notification of Faculty_Clean Copy

- “Those persons who hold academic rank and who are classified as tenure-track shall..”
- Initiating Body: Vice President of Academic Affairs and Provost.

Motion by Senator Smudde, on behalf of the Faculty Affairs Committee, to approve revisions to policy 3.3.10 Termination Notification of Faculty. The motion was unanimously approved.

Information Items:

From Academic Affairs Committee:

03.30.23.04 Policy 4.1.17 Classroom Disruption (Current Copy)

04.06.23.02 Policy 4.1.17 Disruption of the Classroom or other Learning Environment (Mark Up)

04.06.23.04 Policy 4.1.17 Disruption of the Classroom or other Learning Environment (Clean Copy)

Senator Cline: The original title of the policy was Classroom Disruption. You’ll see that the new policy that is being presented to you is now called Disruption of the Classroom or other Learning Environment. This was part of the annual review cycle. It had been a number of years since it’d be evaluated. The world has drastically changed since its last revision in 2015. What you see here is an entirely redone policy. It gives the faculty member, instructor, the primary responsibility for maintaining order in the classroom or learning environment. You’ll see a variety of different definitions of what that means in that procedure. Rather than making broad statements, I’ll open it up for questions.

Senator Lucey: My questions are conceptual about this. I appreciate the statement that instructors are responsible for managing learning environments, but also at the same time we need to be assertive that learning environments are learning communities. And when

we talk about instructors being responsible, that puts focus on one part that the community needs to cooperate to have a learning environment. My concern here is that, at least in Academic Senate, we've had two peaceful protests. In the past five years, we've had two protests. We've had one protest by students of color. We've had another protest by students from the LGBTQIA+ community about treatment on campus and conditions on campus. I think that students have a right to feel safe in the classroom, which means they have a right to experience curricular views that might not be extremist, that may not be hateful, that may not be sensitive. I think students have a right to express displeasure about that in a disruptive way if it is extremist, and it's harmful to who they are. I think we really need to consider this i.e., about disruption and classrooms and we need to protect the students with our policies. Was any consideration given to those possibilities?

Senator Cline: I can start an answer and then I'll let General Counsel respond. Senator Lucey, I might point you in the direction of the Code of Student Conduct, which provides certain outlets for students to understand their responsibility and their role in the classroom environment. This does not seek to supplant or to overturn those rights and responsibilities that students have through that Code. I would say that our committee made that suggestion to say exactly as you said that the students have the right to feel safe in the classroom environment. And Legal Counsel can explain to you why that doesn't currently exist in the policy.

Ms. Barrett: I'll be happy to tell you what I know. I understand the desire to want to express that people have various rights. But when we are looking at a policy statement, we want it to be fully accurate, to the extent that there isn't a legal right to walk into a classroom and be 100% safe. I hesitate to extend that in the policy language without it being entirely inaccurate statement of what a true right is. I do think that the learning community is a community, and we have to have by in and so on from everyone to have the most stimulating learning environment; but there is somebody who is responsible for managing that environment, and that's the instructor. So, if there's truly a disruption and we've gone to some lengths to distinguish between what would and would not be a disruption so that it's clear that merely expressing disagreement with an instructor would not be disruption. There's nothing in this that is intended to govern over rights that are available in the First Amendment. While I appreciate your concerns, I don't hold those same concerns the way that this is currently written.

Senator Smudde: My question is concerning student responsibility for maintaining the learning environment also. This policy, I think, is appropriately focused on instructors, but can we use and refer to the Student Code of Conduct as some mechanism to make sure that instructors and students are working together in this understanding that instructors are, in effect, leading students; they are managing the entire situation. They are responsible for this situation. But I don't like the idea of excluding students from their responsibility in maintaining that learning environment.

Senator Cline: Two things. Again, the Student Code of Conduct enumerates what a student is responsible for. It speaks about the essentially a disruption of learning. If it goes beyond the point of progress in the class that the student has the responsibility to air their

opinions, discussions, what have you, in their protest in a way that is not damaging to other people. That's in the Student Code of Conduct, which will incidentally be rewritten next year. So, this is something that could be brought up then. I want to address, given the political environment that we live in right now, the immediate concern that people express is about political disagreements or ideological disagreements. I want to make sure that you all understand that this is also for people like in laboratory spaces where there are chemicals and fire and actual physical danger. So, everyone is interpreting this kind of in an ideological way, but this is also intended to give faculty member that primary responsibility if someone's behavior is becoming a physical risk to someone they have to assert that. So, I wanted to insert that into this comment.

Senator Smudde: I think that makes sense. I'm just wondering also if there shouldn't be, and this is my question, should there be specific reference to the faculty handbook and the Student Code of Conduct?

Senator Horst: Certainly, there is "Instructor Responsibility to Students" policy. You could list that as a related policy, and perhaps the Student Code.

Senator Cline: Our original draft had references and links back to those two, and those were not kept in by Legal; so if there is some reason they shouldn't be included, maybe let me know.

Ms. Barrett: There's no reason not to include them.

Senator Holmes: My question was, is it the position of the university that the students do not have the right to feel safe in their classrooms? Because the response from General Counsel to one of the prior questions has me a little confused, and like why that would be a controversial statement to put in the policy that students have the right to either feel safe or be safe in their classrooms.

Ms. Barrett: Those aren't, I don't think, equivalent statements. To say that there's not a legal right, you don't have a right to have a 100% risk free environment anywhere, really is not the same to say that you have no right to that; it's just that we're not establishing it by policy. Of course, you have a right, and, of course, the institution has a certain duty to provide safe environments. But I would rather not establish by policy that we're extending something that may not exist under the law in that context. Do you understand what I'm saying? To say that you don't have an absolute right is not the equivalent of saying you have no right.

Senator Holmes: I understand that there is no legal right for me to be safe or feel safe. I'm just confused why it's controversial to put it into university policy that the university feels that their students have the right to be safe in their classrooms?

Senator Horst: This is the Disruption of Classroom and Learning Environments policy; it's what to do if there is a disruption and it's defining disruption. It's not necessarily talking

about the rights of students, or the responsibility of the university to maintain a certain level of safety in that environment.

Ms. Barrett: Right. And it's primarily about disruption. While it does address safety in what to do if one feels unsafe, the main thrust of this is maintaining order in the classroom so that everyone who is registered for that class is able to get the curricular advantage that is intended to be presented in that format rather than what to do in the event of an unsafe situation. It's really about disruption in the learning environment.

Senator Holmes: I would just like to say that I was a little uncomfortable with the response given, but I think it might not go in this policy, but the fact that General Counsel would say something like that would be a little concerning to me.

Senator Horst: Okay. Noted.

Senator Nikolaou: I had a question on the second sentence. When we refer to "The learning environment may extend beyond the classroom to spaces that are under the management of faculty and/or staff." My question is about the parentheses, actually. When it says, "e.g., graduate programs, study abroad programs, etc.)." I can understand for the study abroad programs probably we mean that if you go abroad, you are responsible for the students, because it is still in the learning process. But when we say, graduate programs, how is that a learning space?

Ms. Barrett: I'll give you an example of how that might come up, and it's for this body to decide how the final policy ends up sorting out. But the thought was this, for instance, with undergraduate classes, it's usually you are doing such a broad course of study that it's likely that you are moving from college to college and so on. So, disruption in one class isn't necessarily bleeding over into a group of classes. But if you are study abroad or in a graduate program where you may be perceiving through a much smaller course of instruction with the same people for a couple of years, if you have a pattern of disruptive behavior, often times it can impact that whole learning environment and that group of people. It's an easier example to think about a study abroad program where you have lot of different examples, experiences where a student has repeat disruptive behavior, and it impacts the entire group in an ongoing way. It's particularly hard with study abroad, but it can also be the same if it's in this contained environment where you are there with a small group of people who share a small group of faculty, and repeat behavior is showing up in many different areas of that program, and the impact is just different than just a one off class at the undergraduate level. So, this isn't intended to be misuse, but it is intended (at least in the draft form) to consider the possibility that those things do come up in those scenarios, and this would give you a way to address that.

Senator Horst: But certainly, that's the case with any School of Music undergrad who starts freshman year and has the same cohort going through and has one-on-one instruction with the same faculty member for four years. So, there is a lot of undergraduate instruction that has the same dynamic.

Senator McLauchlan: I can work with Director Selkow from the Graduate School to see if we can come up with some better language. But I think that the specific spirit here would be a number of our graduate programs have experiential learning as a huge part of their curriculum. So, we entrust other entities outside the university itself to go and become a clinical psychologist, become an athletic trainer, etc., and we have a responsibility as a university to make sure that our students get an excellent environment there. So, we have a lot of memorandums of understanding etc. with those outside, and we have to oversee outside entities in some way. I think that's the spirit of where we are going with the disruption; that if we place you in an outside environment that we are somewhat responsible for, (even though it's not in our classroom) that's still a part of your learning cohort. I'll work with Director Selkow and see if we can pose a little bit tighter language in the draft, if that's the spirit. In my area of responsibility, that's the way I read it.

Senator Cline: Right. And if I could, thank you for doing that. We will take that. But I do think we want to be careful about extending our control of disruptions outside of curricular context.

Senator McLauchlan: I agree.

Senator Cline: We should not be legislating how students speak to one another outside our curricular context. I think if you could come up with some terminology that would be great.

Senator Horvath: Do I understand this correctly? That under the classroom and learning space disruption policy, it is sort of, by definition, impossible for a faculty person to be the person who has disrupted the learning environment? Faculty sometimes behave inappropriately in class—as shocking as that is. I assume you think that would be handled under the faculty discipline policy and never under the classroom disruption policy.

Senator Cline: I can reinsert that. We had links to the Student Code of Conduct which gave direction to the students. Links to the faculty, essentially the faculty handbook that gave language around the responsibilities of a faculty's ethical behavior in those moments. So, this is not intended as a policy to govern all context of faculty interaction with students, but specifically in the tight context of a learning environment or classroom where events might require someone to assert control to make the environment safe for others.

Senator Holmes: Should we amend the name of this to imply that the policy only applies when the student is doing the disruption and not when a faculty member is, to therefore allow for the idea that like a faculty member could be disruptive in the space? And if they were disruptive in the learning space, if someone was trying to find the policy on that they wouldn't find this and then be very disappointed with the fact that they have no recourse to the fact that the faculty member was disrupting the learning environment.

Senator Horst: So, Disruption by the Student of the Classroom or other Learning Environment?

Senator Holmes: That would be amenable.

Senator Cline: Would you consider... I'm thinking about the word students may not be inclusive enough. Maybe learners.

Senator Horst: Or what if someone comes into the class.

Senator Cline: That's what I mean. If someone is not technically an enrolled student.

Senator Holmes: You could do something like non-faculty or something like that, so it's just anyone in the classroom that's not the instructor.

Senator Horst: We could include a line saying this policy is referring to this action of non-faculty disruption in classroom, or something like that.

Senator Cline: We use the word instructor on this.

Senator Horst: Okay. So come up with something.

Senator Cline: If you have an amendment, I'd appreciate it coming from you rather than from us.

Senator Horst: We're in information item. We have some other items so I'm just trying to accelerate the conversation.

Senator Nikolaou: We can insert a sentence that says for potential faculty distractions please refer to the ASPT document.

Senator Horst: But the ASPT does not govern NTTs, for example. We have a particular Code of Ethics policy regarding Faculty Responsibility to Students. Further questions? (Pause) Okay if there are other comments, questions, or suggestions for possible additions to this, everyone is free to contact the committee chairs. That would help the conversation along in the next two weeks.

From Administrative Affairs and Budget Committee:

02.23.23.13 MCN Dean Evaluation Form_Current Copy

02.23.23.14 MCN Dean Evaluation Form_Mark Up

02.23.23.15 MCN Dean Evaluation Form_Clean Copy

Senator Nikolaou: We have run this through the College Council. We have made some recommendations. One main one was just trying to match the items about communication and leadership with the job descriptions. Then we separated specifically the commitment to equity diversity and inclusion for faculty and staff, and then a separate one that it is explicitly for students. Then we also recommended if they wanted to add some questions about frequent interaction with the dean, what was the means of the interaction with the dean. They accepted all these changes. Senator Novotny (who is our MCN senator) is also aware of these changes. If you look at item four, there is a c-, so that should not be there.

From Administrative Affairs and Budget Committee:

03.09.23.02 Policy 1.11 Academic Calendar (Current Copy)

03.23.23.05 Policy 1.11 Academic Calendar (Mark Up)

03.09.23.03 Policy 1.11 Academic Calendar (Clean Copy)

Senator Nikolaou: We have added the first paragraph. The idea is to address cases when we have an official academic closure, that there should not be any assignments due during such official closures. That was the main purpose for including that first paragraph. And then we made some clean up under the approval process. Before, the language was describing more about the process, and then it was saying that the Administrative Affairs and Budget is going to be the one who approves; but in essence, the AABC -- we vote for items that we send to the Executive Committee, and then the Executive Committee decides if they are going to appear as advisory items or information and action items. The language that we adjusted is that we say the Academic Senate should endorse the Academic Calendar. It doesn't mean that it doesn't appear as an informational item. It might be just that it's an advisory item that that's how the Academic Calendar changed. Human Resources recommended adding the language about what happens in cases where we cannot go through the regular process through the Senate, that's the language that starts with "except in the event of a statutory change or an executive action which precludes timely notice." So, the idea is that if we have such circumstance, we will still receive the notification, and then if we need to change the calendar, then it would also come to the Senate in the first available meeting after the changes have been proposed. Legal recommended instead of saying "only statutory change or executive action" to say "statutory change, executive action, or extenuating circumstances." So, we will add that in both parts.

Senator Horst: The other extenuating circumstance would be March 20, 2020 when we did have to immediately change the calendar. The Provost immediately changed the Academic Calendar and there was no Senate meeting to necessarily address it. So, you never know.

From Administrative Affairs and Budget Committee:

03.10.23.07 Policy 3.2.2 Search Committees (Current Copy)

03.16.23.03 Policy 3.2.2 Search Committees (Mark Up)

03.10.23.08 Policy 3.2.2 Search Committees (Clean Copy)

Senator Nikolaou: There was a question from one of the previous committee members as to whether we needed to add some language about OEOA. But because this policy directly refers to 3.2.13, that's why we added the reference, and then 3.2.13, which they include the language about OEOA. We decided that it is addressed by adding the "see policy 3.2.13." Other than that, there was no real changes. It was some cleaning up in the language.

Internal Committee Reports:

- ***Academic Affairs Committee: Senator Cline***

Senator Cline: The Academic Affairs Committee met this evening. We agreed on a change to policy 2.1.9, which will come back to the Senate as an action item in two weeks. And we finally reviewed the Textbook Affordability report. I want to toot my horn to all my members and thank everyone for their hard work this year.

- ***Administrative Affairs and Budget Committee: Senator Nikolaou***

Senator Nikolaou: Administrative Affairs and Budget Committee met this evening. We talked about spring break and fall break. So, for the spring break we are going to be sending something to Exec. For the fall break, we will be sending an email to the vice presidents to reach out to whoever the appropriate individuals within the divisions as to what are going to be the implications, for example, if we were to introduce extra days in terms of housing or dining, or if there are any issues with financial aid, with the international office. So, we can gather the information right now to be available for next year's committee. Then we also talked about policy 3.3.1 Authorization of Faculty Tenure-Track Positions; we are going to be sending some questions to AVP Elkins. I also want to thank my committee for the policies and reports that we completed this year.

- ***Faculty Affairs Committee: Senator Smudde***

Senator Smudde: The Faculty Affairs Committee met tonight. I want to greatly thank the members of the committee who stuck with us this year. It was really really good to be working with you. So, thank you very very much. We completed two things today that we will be sending to the Executive Committee. Policy 3.5.2 Laboratory School-Continued Service Faculty Associate. The other is policy 3.3.11 Endowed Chairs and Professorships.

- ***Planning and Finance Committee: Senator Valentin***

Senator Valentin: The Planning and Finance Committee completed and approved their policy brief on Campus Pedestrian and Vehicular Safety, and will be forwarding that to the Executive Committee. I want to thank all the committee members for all their hard work.

- ***Rules Committee: Senator Blum***

Senator Blum: We met tonight. In addition to discussing many changes related to the various articles that were approved tonight, we also approved the external committee slate. I'd also like to thank them. We did a lot of bylaws this year and slugging through that. They were a great committee, really supportive. And I want to thank Chairperson Horst, Senator Nikolaou, and the Executive Committee for supporting me doing this and helping me out.

Communications

Senator McHale: I'm going to be going backwards but I want to address the decision by Human Resources to restructure the 403B plan. Some of us have spent a lot of time going through the options, looking at the fees, looking at the returns, and it seems arbitrary that Human Resources would just change those options without consulting in a shared governance environment.

Senator Hollywood: I just wanted to let everyone know that I've been working with the Center for Civic Engagement with a new museum that's opening up in El Paso, Illinois. It's called Project 15, and they will be looking for interns but not just history interns; it's about the first African American man who voted in our state. We have some interns already, but we don't need just historians; we also need people who can sew, fashion design, construction management, because there's building that's going to happen. That kind of

stuff. They're looking for an opening date of April 24, and they are open for field trips at that time. So, just keep in mind for those of you who would be interested in maybe having students visit that museum.

Adjournment or Hard Stop 9:30 p.m.

Motion by Senator Pancrazio, seconded by Senator McHale, to adjourn. The motion was unanimously approved.

**2022-23 ACADEMIC SENATE ROSTER
Wednesday April 12, 2023**

	Senate
Name	Attendance
Blair, Cobi	1
Blanco Lobo, German	1
Blum, Craig	1
Bonnell, Angela	1
Carney, Lania - EXCUSED	0
Cline, Lea	1
Duffy, Alex - EXCUSED	0
Ebikhumi, Ash (student trustee)*	0
Fulton, Megan	1
Garrahy, Deb	1
Gillan, Aneel	1
Graham, Rhiannon	1
Gudding, Gabriel	1
Hammond, Tom	1
Harpel, Tammy	1
Helms, Jeff	1
Hofstetter, Paige	1
Hollywood, Mary	1
Holmes, Jimmy	1
Horst, Martha	1
Hurd, Amy*	1
Johnson, Levester*	1
Larson, Ethan	0
Lucey, Tom	1
Mainieri, Tracy	1

McHale, John	1
McLauchlan, Craig*	1
Midha, Vishal	1
Miller, Chloe	1
Monk, Eduardo	1
Myers, Braxton	1
Nichols, Wade	1
Nikolaou, Dimitrios	1
Novotny, Nancy - EXCUSED	0
Palmer, Carl	1
Palmer, Stuart	1
Pancrazio, Jim	1
Peters, Steve	1
Rardin, Nate	1
Samhan, Bahae	1
Schmeiser, Benjamin	1
Setnan, Matthew James	0
Smith, Zoe	1
Smudde, Pete	1
Stephens, Daniel* - EXCUSED	0
Tarhule, Aondover*	1
Torry, Mike	1
Valentin, Rick	1
Walsh, Patrick	1
Wilburn-Johnson, Jayden	1
Wollard, Jason	0
Wollard, Justin	0
Woodard, Jewel	0
Yazedjian, Ani*	1
Vacant - 1 CAS SCI Faculty	0
Vacant - 1 CAS SS Faculty	0
Vacant - 1 COB Faculty	0
Vacant - 1 COE Faculty	0
Vacant - 1 Faculty associate	0
Vacant - 1 Student senator	0
Vacant - 1 Student senator	0
McLodda, Todd (dean rep)*	1
Horvath, Chris (chairperson rep)*	1
QUORUM (VOTING) (28) (*=NV)	39