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Proceedings of the Board of Education of the State of Illinois, 1902

Illinois State Board of Education

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PROCEEDINGS

OF THE

BOARD OF EDUCATION

OF THE

STATE OF ILLINOIS

AT A

REGULAR MEETING HELD AT NORMAL, JUNE 4, 1902.



SPRINGFIELD, ILL.:
PHILLIPS BROS., STATE PRINTERS.
1902.

BOARD OF EDUCATION OF THE STATE OF ILLINOIS.

OFFICERS AND MEMBERS.

Honorable William H. Green, Cairo.....	President
Honorable Alfred Bayliss.....	<i>Ex-officio</i> member and secretary.....
F. D. Marquis, Bloomington.....	Treasurer
Enoch A. Gastman.....	Decatur
Chas. L. Capen.....	Bloomington
William R. Sandham.....	Wyoming
E. R. E. Kimbrough.....	Danville.....
Mrs. Ella F. Young.....	Chicago.....
Peleg R. Walker.....	Rockford.....
Forrest F. Cook.....	Galesburg.....
Jacob L. Baily.....	Macomb.....
George B. Harrington.....	Princeton.....
W. H. Hainline.....	Macomb.....
Frank Horn.....	DuQuoin.....
Joseph L. Robertson.....	Peoria.....
B. O. Willard.....	Rushville.....

STANDING COMMITTEES.

Auditing and Finance—Baily, Shanahan, Capen.....
Buildings and Grounds—Capen, Kimbrough, Gastman.....
Text Books and Course of Instruction—Kimbrough, Sandham, Young.....
Teachers and Salaries—Walker, Young, Harrington.....
Practice Department—Gastman, Sandham, Young.....
Library and Museum—Gastman, Cook, Hainline.....

ORDER OF BUSINESS.

1. Reading, amending and adopting minutes.
 2. Election of officers.
 3. Report of the president of the Normal University.
 4. Treasurer's report.
 5. Report of special committees.
 6. Reports of standing committees, in order.
 7. Communications.
 8. Motions and resolutions.
 9. Unfinished business.
 10. General business.
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CALENDAR FOR 1902-3.

Fall Term—Sept. 8, 1902 to Nov. 26, 1902.

Winter Term—Dec. 1, 1902 to March 6, 1903.

Spring Term—March 16, 1903 to June 4, 1903.

First Summer Term—June 8, 1903 to July 17, 1903.

Second Summer Term—July 20, 1903 to Aug. 28, 1903.

MEETING OF THE BOARD OF EDUCATION,

Dec. 19, 1902.

ANNUAL MEETING OF THE BOARD OF EDUCATION,

June 3, 1903.

PROCEEDINGS OF THE BOARD OF EDUCATION OF THE
STATE OF ILLINOIS.

REGULAR MEETING.

NORMAL, ILL., June 4, 1902.

The Board of Education met in the office of the president of the university at 9:00 o'clock a. m., Wednesday, June 4, 1902.

Present—Messrs. Bayliss, Capen, Gastman, Hainline, Robertson, Sandham, Walker and Mrs. Young.

On motion of Mr. Walker, Mr. Gastman was chosen president *pro tem*.

The minutes of the meeting of Dec. 18, 1901, as printed, were approved.

The president of the university presented and read the following report:

PRESIDENT FELMLEY'S REPORT.

To the Board of Education of the State of Illinois:

MR. PRESIDENT AND MEMBERS OF THE BOARD:—The attendance in the normal department for the two terms since your last meeting is as follows:

	Winter.	Spring.
Men	98	78
Women	361	327
Total	454	405

The number of new students admitted to the normal department during the two terms are:

Men	20
Women	47
Total	67

The total enrollment in the Normal Department since Sept. 9, 1901 has been:

Men	110
Women	424
Total	534

Twelve additional students have been enrolled in the preparatory department. Seventy-four counties were represented as follows:

Adams.....	6	Macoupin.....	5
Bond.....	1	Madison.....	7
Bureau.....	2	Marion.....	8
Calhoun.....	1	Marshall.....	6
Cass.....	9	Mason.....	10
Champaign.....	4	Menard.....	3
Christian.....	7	Mercer.....	2
Clinton.....	2	Monroe.....	1
Coles.....	2	Montgomery.....	4
Cook.....	8	Morgan.....	2
DeWitt.....	5	Moultrie.....	4
Douglas.....	3	Ogle.....	1
DuPage.....	1	Peoria.....	15
Edgar.....	1	Perry.....	1
Fayette.....	1	Piatt.....	7
Ford.....	10	Pike.....	19
Franklin.....	1	Pope.....	5
Fulton.....	5	Putnam.....	2
Greene.....	2	Randolph.....	1
Grundy.....	4	Richland.....	3
Hancock.....	6	Rock Island.....	1
Henderson.....	2	Sangamon.....	5
Henry.....	2	Schuyler.....	12
Iroquois.....	10	Scott.....	1
Jasper.....	3	Shelby.....	3
Jefferson.....	3	Stark.....	3
Jo Daviess.....	1	St. Clair.....	15
Johnson.....	1	Stephenson.....	4
Kane.....	3	Tazewell.....	22
Kankakee.....	11	Vermillion.....	5
Knox.....	1	Warren.....	9
LaSalle.....	12	White.....	1
Lawrence.....	2	Will.....	7
Livingston.....	13	Winnebago.....	2
Logan.....	6	Woodford.....	17
McDonough.....	3	Other states.....	7
McHenry.....	1		
McLean.....	150	Total.....	534
Macon.....	16		

It will be observed in comparing the attendance with the attendance of the last two years that the number of women has not diminished. There is a falling off in the attendance of men. The same change is observed in many other state normal schools, and in the literary departments of our colleges and universities. Young men are flocking to the technical schools. The business world now offers abundant inviting opportunities. Teaching is less attractive. The relative increase in the number of women teachers in the public schools is at equal pace with their increase in the schools that prepare them for their work.

The following persons are recommended by the faculty for graduation:

THE TWO-YEAR COURSE.

	County.		County.
Beeler, Bernice Gertrude.....	LeLean	Marks, Sarah Ann.....	Winnebago
Bond, Ida Wendover.....	Jefferson	Morse, Clara Louise.....	Clinton
Breining, Minnie.....	LaSalle	Odell, Laura A.....	Coles
Briggle, Bessie Sarah.....	Schuyler	Paisley, Elsie.....	Montgomery
Clark, Ada Belle.....	McLean	Penstone, Clara Maude.....	Pike
David, Ruth Anna.....	Fulton	Picken, Mae E.....	Winnebago
Dixon, Florence Dorothea.....	Livingston	Reitzell, Blanche Ada.....	Stephenson
Eaton, Della Mae.....	Macon	Robinson, Minnie Louise.....	McLean
Erbes, Clara.....	Marion	Schilling, Margaret Wilhelmine.....	Stephenson
Estee, Lula May.....	Ford	Selby, Richard E.....	Piatt
Gay, Mary Louise.....	Pike	Simeral, Isabel.....	McLean
Green, Ethel Magnolia.....	White	Slooper, Susannah Margaret.....	(Texas)
Huntington, Daisy Belle.....	Henry	Stapleton, Bernice E.....	McLean
Johnson, Eugenia.....	McLean	Stephenson, Anna M.....	McLean
Kinne, Evelyn Lovenia.....	McLean	Strauss, Mabel K.....	Adams
Kummer, William Henry.....	McLean	Vall, Harriet Belle.....	Kane
LeStourgeon, Estella May.....	Marion	Voigt, Irma E.....	Adams
McFarland, Will Johnson.....	Green	Wilson, Bertha Garrish.....	Pike

THREE-YEAR COURSE.

	County.		County.
Barger, Thomas Morse.....	McLean	Jones, Walter Royal.....	Kankakee
Bassler, Herman John.....	Macon	Kern, John Win red.....	Moultrie
Berry, Willis Elma.....	Pike	Lebegue, Julius Victor.....	Madison
Briggs, Josephine Amelia.....	Tazewell	Lindsey, Lucy Lenora.....	Tazewell
Burlingame, Ida May.....	Tazewell	Moore, Katherine.....	LaSalle
Corson, Estella.....	McLean	Naffziger, Simon Edward.....	Tazewell
Crouch, Virginia Frances.....	Henderson	Oathout, Charles Hubert.....	Iroquois
Damman, Edwin.....	Woodford	Rambo, Jessie Eulalia.....	Knox
Dawson, Dula May.....	McLean	Renich, Mary Emma.....	McHenry
Divan, Worthy Jean.....	Macon	Renshaw, Elizabeth.....	McLean
Downey, Elzy Franklin.....	Putnam	Robinson, Emma E. L.....	McLean
Eaton, Hattie May.....	McLean	Ropp, Irwin.....	McLean
Fletcher, Frances Roxana.....	Iroquois	Simmons, Jessie Josephine.....	Hancock
Fontaine, Rosilda Josephine.....	Kankakee	Sparks, Carrie Rose.....	Schuyler
Foreman, Anna.....	Morgan	Tregellas, Effie A. L.....	Fulton
Hamilton, Ethel Rowena.....	McLean	Waggoner, Harry Dwight.....	Madison
Hitchcock, Elizabeth.....	McLean	Webster, Nellie Grace.....	Iroquois
Hollstein, Hulda.....	Will	Weldon, Margaret Rosalind.....	McLean
Johnson, John Thomas.....	Perry	Wickersham, Ellis Bert.....	Warren
Johnston, Gertrude Maude.....	(Arkansas)		

FOUR-YEAR COURSE.

	County.		County.
Edmunds, Lucy Elizabeth.....	McLean	Hallock, Minnie Julina.....	Stark
Gvillo, May.....	Madison	McDuffee, Ervin L.....	Clay

HIGH SCHOOL.

	County.		County.
Champion, Myrtle Marie.....	McLean	Proctor, Norma Anna.....	McLean
Kofoid, Reuben.....	McLean		

Of these students the following still lack credits of completing their work. They expect to finish the missing studies in the summer term and are to receive their diplomas after their work is completed:

Minnie Breining, Josephine A. Briggs, Myrtle Marie Champion, Estella Pearl Corson, Dula Dawson, Florence Dorothea Dixon, Frances R. Fletcher, Reuben Kofoid, Margaret W. Schilling.

It is recommended by the faculty that hereafter, if at the time of the annual commencement any student lack no more than two credits of completing his course of study and declare his intention of taking the required studies in the summer school, he be permitted to take part in the graduating exercises, and receive his diploma from the president upon the satisfactory completion of the course.

THE COURSE OF STUDY.

It is recommended that in the 4-year program the work of geography be deferred until the spring term of the first year. This will enable the students to complete two preliminary courses in nature study and physical science. The elementary course in United States history may then be placed at the beginning of the first year and the three terms of grammar consecutively in the second year.

It is recommended that Phillips & Fisher's elements of geometry be adopted instead of the MacNie now in use, and that the Crew & Tatnall laboratory manual of physics be adopted instead of the Chute manual now in use. It is further requested that the teacher of physics be permitted to use Crew's elements of physics with some of his classes during the coming year.

In addition to electives provided in the course as adopted by the Board of

Education in 1900, the members of the faculty offer elective courses in astronomy, trigonometry, modern English history, modern European history, the history of Illinois, advanced economics, Browning, the Elizabethan drama, and recent English poetry.

THE TRAINING DEPARTMENT.

The union of the practice school with the public school of Normal has proved eminently satisfactory. The local board of education and Superintendent E. A. Fritter have rendered every possible assistance in our work. With 24 classes below the high school we are enabled to grade the pupils more carefully. We have classes of ample size, and for our more advanced students we can provide teaching under substantially the same conditions as obtain in ordinary public schools.

During the past term 98 students have taught in the practice school. Of these, 21 taught two classes in the same subject; 17 have taught two subjects daily; others have taught one class per day. The demand for classes has been so great that the critic teachers have had little opportunity to teach themselves. The interests of the children require that a part of their instruction be received from the regular teachers. It is recommended that another critic teacher be appointed for the seventh grade (fifth year) in the public school system.

THE FACULTY.

The recent additions to our faculty have made the work of the past year in many ways more satisfactory than in previous years. Classes have been so large as to make impossible proper attention to the individual student. Our average class enrollment is now about 35. The heads of departments and some other teachers visit the practice school daily and assist student teachers in planning their work.

Miss Wilkins, who has served for ten years as assistant in history and geography, requests a year's leave of absence for study at the university. Her work as a teacher and her personal influence among the students have been of the highest value to the institution. It is recommended that the request be granted.

It is recommended that the work in geography be separated from the department of history, and that Miss Mary Judson Averett be given charge of the geography with the title Teacher of Geography. It is also recommended that Mr. McCormick's title be Professor of History and Civics.

The following extra teachers have been employed for the summer terms:

- John Arthur Strong, grammar; salary \$25 per week.
- Herbert Bassett, physics and chemistry; \$25 per week.
- Sarah E. Griswold, primary methods; \$40 per week.
- Nathan A. Harvey, zoology and botany; \$50 per week.
- B. C. Moore, mathematics; \$25 per week.
- William A. Lewis, history and civics; \$25 per week.
- Albert B. Wolfe, literature; \$25 per week.

THE CALENDAR.

The following calendar is recommended for the year 1902-3:

- Fall term, Sept. 8, 1902, to Nov. 26, 1902.
- Winter term, Dec. 1, 1902, to March 6, 1903.
- Spring term, March 16, 1903, to June 4, 1903.
- First summer term, June 8, 1903, to July 17, 1903.
- Second summer term, July 20, 1903, to Aug. 28, 1903.
- Winter recess, Dec. 20 to Jan. 3, two weeks.
- Spring vacation, March 7 to March 15.
- Semi-annual meeting of the Board of Education, Dec. 19 1902.
- Annual meeting of the board, June 3, 1903.

BUILDINGS AND GROUNDS.

At the last meeting of the Board of Education it was ordered that lockers be placed in the gymnasium. Sixty lockers have been placed in the men's gymnasium, 168 lockers, with dressing closets, in the women's gymnasium. The total cost of this improvement has been \$817.79.

Sixty-seven trees of 17 species have been planted in the campus. The bare areas about the buildings have been graded and seeded. The total cost of the improvement has been about \$190.

It is recommended that a cement walk be built along the east and south sides of the main building and that the basement entrances be repaired. This improvement will cost about \$300. It is recommended that the walls and ceilings of the assembly rooms be repainted; estimated cost, \$70.

About one-third of the lot set apart for a school garden has been laid out in individual beds, usually three feet by five, and planted in vegetables and flowers. About 100 normal students and 320 children of the practice school have received allotments. It is evident, however, that but little valuable instruction in floriculture and horticulture can be given by our regular teachers. There is imperative need of a greenhouse and a competent florist if any substantial work is done.

In accordance with your instructions I have obtained estimates of the cost of a greenhouse. The financial report and estimates for the coming year will show that this expenditure can be met.

The greenhouse at the Southern Illinois State Normal School, 50x20, with main portion 24x24, cost about \$1,800. The plans are here for your inspection.

Lord & Burnham of New York, for a greenhouse 18x50x12, complete, ask \$2,150, besides the cost of the foundation and brick work and workroom, estimated at \$1,200.

Plans are here for your examination.

Hitchings & Co. of New York ask \$1,800 for the same.

In the light of these estimates it is probable that a suitable greenhouse, equipped, will cost \$3,000.

LIBRARIAN'S REPORT—CIRCULATION.

Winter term after Dec. 18.....	5,384
Spring vacation.....	425
Spring term.....	6,185
Total.....	11,994

An examination of the return records shows that books are drawn out by almost every pupil in the school, including the primary department.

These figures do not show nearly all the use that is made of the books. Many books are read in the room every day, of which it is impossible to make any record whatever.

BOOKS PURCHASED SINCE DEC. 18, 1901.

Departments.	Vols.	Cost.
Agriculture and horticulture.....	21	\$32 95
Art.....	7	8 93
Biology.....	19	19 27
Chemistry and physics.....	5	11 46
Economics.....	12	14 81
Geography.....	21	27 00
Grammar.....	4	3 43
History.....	12	17 13
Literature.....	24	25 84
Music.....	5	17 50
Pedagogy and psychology.....	16	17 01
Physical culture.....	11	12 10
Primary department.....	6	4 79
Reading.....	5	4 94
Library: Library economy.....	1	1 00
Library: Fiction.....	1	1 00
Library: Miscellaneous reference books.....	10	21 38
	180	\$235 54

Gifts received, 99 volumes.

CATALOGING.

Printed catalog cards for six sets of government publications have recently been purchased.

LIBRARY FURNISHINGS.

The following additional furnishings are necessary:

Book truck.....	\$25
Children's chairs.....	5
Covers for current magazines.....	20
Pamphlet cases.....	10
Locker for office alcove.....	
Cupboard for mounted pictures.....	

LIBRARY ASSISTANT.

Mr. Johnston wishes to leave us and take up another occupation next fall. He has filled his present position for two years, and has taken so much interest in the library and got the work so well in hand that he will be greatly missed. It is recommended that both elementary technical training and personal fitness be required of candidates for this position.

FINANCES.

The balance in the special fund is.....	\$ 952 00
The balance in the general fund is.....	8,545 94

Out of this balance ought to be paid:

Bills before the board.....	\$1,399 07
Expenses of this board meeting (about).....	250 00
June payroll.....	3,080 66
Total.....	\$4,729 73

This will leave a balance in the treasury after all bills have been paid at the end of the present fiscal year of \$3,816.21.

NEXT YEAR'S BUDGET.

Receipts.		Expenditures.	
Appropriation	\$47,720	Salaries	\$41,870
Rents	600	Fuel	1,800
Term fees	3,000	Board	400
		Repairs	400
		Contingent	1,600
		Library	1,000
		Science	600
		Advertising	500
		Diplomas	50
		Summer school	1,000
	\$51,320		\$49,220

In conclusion, I would state the past year has been a very pleasant year from the standpoint of the faculty. The spirit of the students was never better. The senior class numbers one-fifth of the school. The presence of so large a body of mature, highly intelligent, and responsible students has made administration easy, teaching a delight.

On motion of Mr. Sandham, the foregoing report was accepted and the several parts thereof recommending action by the board were referred to the appropriate committee for consideration.

The treasurer of the board presented the following report, which, with accompanying vouchers, was referred to the committee on auditing and finance.

REPORT OF THE TREASURER.

To the Board of Education of the State of Illinois:

MR. PRESIDENT AND MEMBERS OF THE BOARD:—My last report as your treasurer included Dec. 17, 1901, and showed a balance on hand of \$9,049.52. The receipts have since amounted to \$26,428.82, from the following sources, viz.:

Sale of brick and iron	\$ 15 04
Rent of land	396 15
Tuition and term fees	2,157 63
State Treasurer	2,386 00
Total	\$26,428 82

The disbursement has amounted to \$25,979.91 as shown by 57 vouchers, which are returned herewith, together with a statement of account in detail.

The amount on hand at this time is \$9,498.43.

All of which is respectfully submitted.

F. D. MARQUIS, *Treasurer.*

F. D. MARQUIS, *Treasurer, in account with the Board of Education of the State of Illinois:*

1901.			
December	17	To balance	\$9,049 52
	20	To Phoenix Nursery, rent	\$103 00
		To tuition	1,068 00
1902.		To State Treasurer	11,930 00
January	28	To tuition	165 06
February	4	To sale of brick and iron	15 04
March	21	To State Treasurer	11,930 00
	21	To Augustine & Co., rent	190 15
April	19	To Phoenix Nursery Co., rent	103 00
May	3	To tuition	924 57
..	15		
	31		26,428 82
			\$35,478 34
June	2	To balance	\$9,498 43

Treasurer's Report—Concluded.

Credit by vouchers—			
2746	Felmley, David, maps and charts.....	\$42	20
2747	Gastman, E. A.....	10	00
2748	Harrington, Geo. B.....	15	00
2749	Green, William H.....	26	00
2750	Kimbrough, E. R. E.....	8	25
2751	Sandham, Wm. R.....	9	00
2752	Walker, P. R.....	14	50
2753	Bayliss, Alfred.....	8	50
2754	Felmley, David, December salaries.....	3,358	66
2755	Saal, Adam.....	208	93
2756	Morrison, Frank.....	166	63
2757	307	93
2758	35	57
2759	96	26
2760	Union Gas & Electric Co.....	100	00
2761	Cole Bros.....	56	88
2762	Brand, Geo. & Son.....	18	00
2763	Ensenberger, G. A.....	37	50
2764	Holder, Athey & Co.....	173	48
2765	Sylvester, Thomas.....	35	05
2766	Keiser-Van Leer Co.....	289	23
2767	Hartford Boiler Inspection Co.....	50	00
2768	Moore, J. W.....	27	00
2769	Normal Electric Light & Power Co.....	78	63
2770	Hunt, Mrs. Sherman.....	27	85
2771	Crisler, Mrs. Clarence.....	4	32
2772	Jepson, Charles.....	59	50
2773	Stansbury, W. A.....	10	33
2774	McLean Co. Coal Co.....	48	60
2775	Champion, Geo.....	51	72
2776	Stillhamer, H. W. & Co.....	59	95
2777	Saal, Adam.....	197	15
2778	Felmley, David, hymn books.....	9	00
2779	Sullivan, Frank.....	230	07
2780	Felmley, David—		
	Contingent fund.....	\$400	00
	Physical Science fund.....	175	00
	Biological Science fund.....	150	00
	Library fund.....	500	00
		1,225	00
2781	Felmley, David, maps and charts.....	39	92
2782	Sullivan, Frank.....	36	08
2783	Felmley, David, January salaries.....	3,388	93
2784	Lincoln Coal Co.....	537	60
2785	Felmley, David, February salaries.....	3,358	66
2786	Felmley, David, gymnasium lockers.....	590	20
2787	Ill. Central R. R. Co.....	42	50
2788	Felmley, David, contingent fund.....	400	00
2789	Cole Bros.....	44	60
2790	Normal Electric Light & Power Co.....	47	65
2791	Huffington, R. M.....	125	74
2792	Warner & Richardson.....	17	20
2793	Felmley, David, March salaries.....	3,358	66
2794	Alexander, John.....	27	70
2795	Felmley, David, geographic slides.....	12	15
2796	Warner & Richardson.....	29	75
2797	Vidette.....	46	00
2798	Felmley, David, April salaries.....	3,318	68
2799 curtains.....	29	60
2800 grading campus.....	57	95
2801 mineral collections.....	5	00
2802 May salaries.....	3,368	66
	Balance.....		
		\$25,979	91
		9,478	43
		\$35,478	34

(57 vouchers).

The following reports and unpaid bills were referred to the committee on auditing and finance:

Report of David Felmley, president, in account with the contingent fund:

RECEIPTS.		
1901		
Dec. 18	Balance on hand.....	\$142 12
1902		
Jan. 2	Order No. 2780.....	400 00
March 24	Order No. 2788.....	400 00
		\$942 12
EXPENDITURES.		
Vouchers.		
1	A. Washburn & Sons, tulips.....	\$ 4 25
2	Thomas Charles Co., primary supplies.....	8 48
3	Central Union Telephone Co., telephone service.....	2 85
4	J. F. Smith, labor on campus.....	75
5	James McDermott, plastering.....	5 00
6	N. E. L. & P. Co., light for December.....	40 15
7	Keiser Van Leer Co., pump repairs.....	18 81
8	G. G. Johnson, mop stick, etc.....	1 70
9	G. W. Thomas, repairs.....	1 75
10	George Champion, hardware and repairs.....	12 62
11	Pantagraph Printing and Stationery Co., primary supplies.....	9 50
12	Town of Normal, city water.....	24 96
13	Standard Oil Co., barrel of oil.....	7 84
14	Home Telephone Co., service for December.....	2 50
15	Read & White, legal cap.....	18 90
16	C. S. Neeld, P. M., stamps.....	16 00
17	Read & White, supplies.....	18 96
18	Ashton's Orchestra, summer school entertainment.....	10 00
19	Continental Brush Co., brushes.....	4 34
20	Central Union Telephone Co., January service.....	2 00
21	E. M. Speer, Agt., freight and telegrams.....	2 10
22	N. E. L. & P. Co., light for January.....	46 00
23	C. S. Neeld, P. M., stamps.....	19 08
24	C. S. Neeld, P. M., stamps.....	24 00
25	Clara Ela, freight and expenses.....	3 05
26	Clara Ela, flower and fruit studies.....	2 75
27	Metcalf & Malcolm, screens and repairs.....	12 84
28	Lekko Soap Co., soap.....	4 00
29	Cole Brothers, repairing rug.....	5 00
30	E. M. Gregory, repairs and plumbing.....	7 90
31	George Champion, repairs.....	8 20
32	C. S. Neeld, P. M., stamps.....	20 00
33	C. S. Neeld, P. M., stamps.....	20 00
34	C. & A. R. R., push for erasers.....	1 00
35	Bernice Bright, pianist at gen. ex.....	15 00
36	Central Union Telephone Co., February service.....	2 00
37	David Felmley, petty express charges.....	10 55
38	C. S. Neeld, P. M., stamps.....	15 00
39	Holder-Athey Co., door checks, etc.....	20 80
40	Pantagraph Printing and Stationery Co., stationery.....	7 60
41	McKnight & McKnight, primary supplies.....	4 24
42	C. W. Klemm, primary supplies.....	3 10
43	Phoenix Nursery Co., apple stocks, etc.....	2 00
44	N. E. L. & P. Co., light for February.....	34 40
45	Home Telephone Co., service for January and February.....	5 00
46	Central Union Telephone Co., March service.....	2 00
47	P. P. & S. Co., directory and printing.....	13 80
48	P. P. & S. Co., toilet paper.....	12 00
49	Vaughan's Seed Store, petunia seed.....	2 00
50	E. M. Speer, Agt., freight and telegrams.....	1 05
51	C. S. Neeld, P. M., stamps.....	22 00
52	Masury, Young & Co.....	7 50
53	Read & White, drawing material.....	4 20
54	B. H. McCann, printing.....	4 85
55	P. P. & S. Co., envelopes.....	14 45
56	N. E. L. & P. Co., light for March.....	23 60
57	O. R. Ernst, brooms, mops, etc., 9.....	6 60
58	C. A. Burner, printing.....	8 00
59	Town of Normal, water for March.....	6 43
60	Central Union Telephone Co., April service.....	2 00
61	C. S. Neeld, P. M., stamps.....	16 00
62	C. S. Neeld, P. M., stamps.....	10 00

Contingent Fund—Concluded.

63	C. A. Burner, printing.....	2 25	
64	McKnight & McKnight, primary supplies.....	3 75	
65	Home Telephone Co., March.....	2 50	
66	Ginn & Co., 35 song leaflets.....	1 71	
67	Clayton F. Summy, music.....	6 08	
68	C. S. Neeld, P. M., stamps.....	8 00	
69	George W. Thomas, scraper.....	2 65	
70	E. M. Speer, agent, freight.....	3 27	
71	The Prang Educational Co., bbl. clay.....	7 50	
72	P. P. & S. Co., primary supplies.....	7 10	
73	A. A. Hargett, labor, yard and garden.....	9 00	
74	W. H. Goff, agent, freight.....	1 15	
75	Normal Novelty Works.....	4 55	
76	Lekko Soap Co., soap.....	3 25	
77	N. E. L. & P. Co., light for April.....	22 00	
78	McIntosh Stereopticon Co., rental on slides.....	2 15	
79	The Advocate, excuse blanks.....	3 50	
80	C. S. Neeld, P. M., stamps.....	10 00	
81	C. S. Neeld, P. M., stamps.....	8 00	
82	Wyckoff, Seaman & Benedict, balance on typewriter.....	57 50	
83	Read & White, legal cap.....	25 20	
Total expenditures.....			\$854 48
Balance on hand June 4, 1902.....			87 64
			\$942 12

An appropriation of \$800 is requested for the next six months.

Respectfully submitted,

DAVID FELMLEY.

Report of David Felmley, president, in account with the library fund:

RECEIPTS.			
1901.			
Dec. 18,	Balance on hand.....	\$ 5 90	
1902.			
Jan. 2,	Order No. 2780.....	500 00	\$505 90
EXPENDITURES.			
Vouchers.			
1	A. C. McClurg & Co., books.....	\$ 4 66	
2	Rand, McNally & Co., books.....	84	
3	The Pantagraph, subscription.....	1 60	
4	I. Shepard, proceedings of N. E. A.....	2 00	
5	W. H. Moore, periodicals.....	54 75	
6	A. C. McClurg & Co., books.....	5 22	
7	James T. White & Co., 1 vol. American biography.....	10 00	
8	P. P. & S. Co., binding for library.....	79 60	
9	Ange, V. Milner, petty expenses.....	4 46	
10	P. P. & S. Co., binding for library.....	15 04	
11	W. H. Moore, The Outlook.....	2 90	
12	P. P. & S. Co., library stationery.....	3 70	
13	A. C. McClurg & Co., books.....	61 58	
14	J. A. Arnold, school law.....	1 40	
15	A. C. McClurg & Co., books.....	48 11	
16	W. H. Moore & Co., periodicals.....	11 40	
17	Hinds & Noble, books.....	1 00	
18	Doubleday, Page & Co., pictures.....	3 60	
19	A. C. McClurg & Co., books.....	45 75	
20	Ange, V. Milner, Longfellow illustrated.....	10 00	
21	Mississippi Valley Press, A. C. annual.....	5 40	
22	A. C. McClurg & Co., books.....	35 88	
23	G. H. Coen, books.....	2 50	
24	P. P. & S. Co., library binding.....	4 78	
25	Ginn & Co., books.....	5 40	
26	A. C. McClurg & Co., 2 nos. Atlantic Monthly.....	3 50	
27	Ange, V. Milner, petty expenses.....	3 03	
28	A. L. A. Publishing Board, printed catalog cards.....	9 14	
	Balance on hand June 4, 1902.....	41 66	505 90

An appropriation of \$500 is requested for the next six months.

Respectfully submitted,

DAVID FELMLEY.

Report of Fred D. Barber, in account with the physical science fund:

ILLINOIS STATE NORMAL UNIVERSITY,
NORMAL, ILLINOIS, June 2, 1902.

David Felmley, President Illinois State Normal University:

Dear Sir—I herewith present statement of physical science fund:

RECEIPTS.			
Balance on hand Dec. 16, 1901.....		\$ 42 32	
Order on treasurer, Jan. 14, 1902		175 00	\$217 32
EXPENDITURES.			
Voucher No.			
1 Chicago Laboratory Supply & Scale Co., barometer.....		\$ 8 00	
2 Chicago Laboratory Supply & Scale Co., barometer.....		35 55	
3 Chicago Laboratory Supply & Scale Co., balance weights.....		1 58	
4 Chicago Calcium Light Co., limes.....		75	
5 Richards & Co., balance weights.....		13 60	
6 Chicago Laboratory Supply & Scale Co., balances.....		111 80	
7 Chicago Laboratory Supply & Scale Co., rubber tubing.....		1 32	
8 Normal Novelty Works, fly-wheel.....		2 50	
9 A. E. Stout, chemicals.....		1 58	
10 Ethel Haynes, toweling.....		3 84	
11 Chicago Calcium Light Co., gas.....		5 43	
12 J. B. Adam, framing picture.....		1 80	
13 Chicago Laboratory Supply & Scale Co., glassware.....		21 01	
14 Henry Heil Chemical Co., chemicals.....		4 26	
15 Fred. D. Barber, sundries.....		2 21	
Total.....		\$215 23	
Balance on hand, June 2, 1902.....		2 09	217 32

Owing to the increase in the number of courses to be offered in the summer session, this department should receive \$200 for the next six months.

Respectfully submitted,

FRED. D. BARBER.

Report of Buel P. Colton in account with the Natural Science Fund:

ILLINOIS STATE NORMAL UNIVERSITY,
NORMAL, ILLINOIS, June 2, 1902.

David Felmley, President Illinois State Normal University:

SIR—I herewith present statement of the Natural Science Fund:

RECEIPTS.			
Balance on hand Dec. 17, 1901.....		\$ 25 78	
Order on treasurer, Feb. 21, 1902.....		150 00	
			\$173 78
EXPENSES.			
Vouchers.			
1 B. F. McCurdy, frogs.....		\$ 0 75	
2 P. A. Coen & Son, syringes.....		1 50	
3 Williams Typewriter Supply Co.....		22 00	
4 Pantagraph P. & S. Co., letter files.....		1 00	
5 The Macmillan Company, book.....		6 20	
6 Illinois Central R. R. Co., freight.....		2 04	
7 Swift & Company, beef eyes.....		4 70	
8 Pantagraph P. & S. Co., printing.....		7 50	
9 Holder-Athey Hardware Co., garden implements.....		3 32	
10 Montgomery, Ward & Co., seine.....		2 47	
11 Popular Science News, subscription.....		3 00	
12 Ginn & Co., American Naturalist.....		4 00	
13 G. H. Coen, sundries.....		3 06	
14 Carter Harris, supplies.....		5 53	
15 B. P. Colton, current expenses.....		13 05	
Balance on hand.....		93 96	
			\$173 78

The balance on hand is larger than usual, but the usual amount, \$150, will be needed as the summer school expenses for zoölogy and physiology and the fall expenses for zoölogy and biology are heavier.

Respectfully submitted,

B. P. COLTON.

UNPAID BILLS.

Lincoln Co., 328 tons coal.....	\$649 54
Sherman Hunt, laundering towels.....	16 59
Clarence Crisler, laundering towels.....	7 00
Robert Huffington, building stage for commencement.....	37 03
Thomas Sylvester, repairing chimney.....	12 25
George Champion, repairs and grass seed.....	57 10
H. W. Stillhammer & Co., lumber and glass.....	10 63
Frank Morrison, plumbing repairs.....	96 69
Holder-Athey Hardware Co., sundry hardware.....	7 92
Pantagraph Printing & Stationery Co., 85 diplomas.....	63 65
Pantagraph Printing & Stationery Co., 10,000 summer school announcements.....	106 50
Pantagraph Printing & Stationery Co., 3,000 catalogs.....	279 00
Pantagraph Printing & Stationery Co., envelopes.....	56 17
Total.....	\$1,399 07

Also the following bill to be paid out of the special appropriation of May 10, 1901:

Frank Morrison, radiators in practice school.....	\$53 74
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REPORT OF STANDING COMMITTEES.

To the Board of Education of the State of Illinois:

Your committee on auditing and finance, to whom was referred the report of F. D. Marquis, treasurer, showing balance on hand of \$9,498.43, beg leave to report that they have examined the same and find it correct. They recommend it be approved.

J. L. ROBERTSON,
CHARLES L. CAPEN,
Committee on Auditing and Finance.

The question being upon the adoption of the foregoing report, a roll call was ordered, which resulted as follows: Yeas, 8; nays, 0.

Those voting in the affirmative were: Messrs. Bayliss, Capen, Gastman, Hainline, Robertson, Sandham, Walker and Mrs. Young.

To the Board of Education of the State of Illinois:

Your committee on auditing and finance, to whom was referred the report of David Felmley, president, in account with the contingent fund, showing balance on hand of \$87.54, with the 83 accompanying vouchers, beg leave to report that they have examined the same and find it correct. They recommend it be approved and that an appropriation to this fund of \$800 be made for the next six months as asked.

J. L. ROBERTSON,
CHARLES L. CAPEN,
Committee on Auditing and Finance.

The question being upon the adoption of the foregoing report, a roll call was ordered, which resulted as follows: Yeas, 8; nays, 0.

Those voting in the affirmative were; Messrs. Bayliss, Capen, Gastman, Hainline, Robertson, Sandham, Walker and Mrs. Young.

To the Board of Education of the State of Illinois:

Your committee on auditing and finance, to whom was referred the report of David Felmley, president, in account with the library fund, showing balance on hand of \$41.66, beg leave to report that they have examined the same, with the 28 accompanying vouchers, and find it correct. They recommend that the report be approved and that an appropriation of \$500 for this fund for the next six months be made as asked.

J. L. ROBERTSON,
CHARLES L. CAPEN,
Committee on Auditing and Finance.

The question being upon the adoption of the foregoing report, a roll call was ordered, which resulted as follows: Yeas, 8; nays, 0; and the report was adopted.

Those voting in the affirmative were: Messrs. Bayliss, Capen, Gastman, Hainline, Robertson, Sandham, Walker and Mrs. Young.

To the Board of Education of the State of Illinois:

Your committee on auditing and finance, to whom was referred the report of Fred D. Barber, relative to physical science fund, showing balance on hand of \$2.09, with 13 accompanying vouchers, beg leave to report that they have examined the same and find it correct. They recommend an appropriation to this fund for the next six months of \$200, as asked for.

J. L. ROBERTSON,
CHARLES L. CAPEN,
Committee on Auditing and Finance.

The question being upon the adoption of the foregoing report, a roll call was ordered, which resulted as follows: Yeas, 8; nays, 0; and the report was adopted.

Those voting in the affirmative were: Messrs. Bayliss, Capen, Gastman, Hainline, Robertson, Sandham, Walker and Mrs. Young.

To the Board of Education of the State of Illinois:

Your committee on auditing and finance, to whom was referred the report of B. P. Colton, relative to the natural science fund, showing balance on hand of \$93.66, with the 15 accompanying vouchers, beg leave to report that they have examined the same and find it correct. They recommend an appropriation to this fund for the ensuing six months of \$150, as asked for.

J. L. ROBERTSON,
CHARLES L. CAPEN.

Committee on Auditing and Finance.

The question being upon the adoption of the foregoing report, a roll call was ordered, which resulted as follows: Yeas, 8; nays, 0; and the report was adopted.

Those voting in the affirmative were: Messrs. Bayliss, Capen, Gastman, Hainline, Robertson, Sandham, Walker and Mrs. Young.

To the Board of Education of the State of Illinois:

Your committee on auditing and finance, to whom was referred the unpaid bills, respectfully beg leave to report that they have examined the same and find them correct. They recommend they be allowed and that the usual order for each bill be issued.

J. L. ROBERTSON,
CHARLES L. CAPEN.

Committee on Auditing and Finance.

The question being upon the adoption of the foregoing report, a roll call was ordered, which resulted as follows: Yeas, 8; nays, 0; and the report was adopted.

Those voting in the affirmative were: Messrs. Bayliss, Capen, Gastman, Hainline, Robertson, Sandham, Walker and Mrs. Young.

COMMITTEE ON BUILDINGS AND GROUNDS.

Mr. Capen, of the committee on buildings and grounds, reported the leases on Normal farm will soon expire and that the lessees are willing to renew the same for a term of years, and offered the following resolution:

Resolved, That the president *pro tem* be, and hereby is, authorized and empowered, at his discretion, to execute lease or leases of the Normal lands, for a term not exceeding five years, on such terms as he may deem proper.

The question being upon the adoption of the resolution, it was agreed to without dissent.

Mr. Capen introduced the following resolution and moved its adoption:

Resolved, That the president is hereby authorized and empowered to execute deed to lot 13, block 13, to the Johnson Transfer & Fuel company, if he deems it advisable so to do.

The motion prevailed.

Mr. Capen introduced the following resolution and moved its adoption:

Resolved, That the committee on buildings and grounds is hereby instructed to build a new concrete sidewalk as recommended in the annual report of President Feimley.

The motion prevailed.

Mr. Walker moved that the committee on buildings and grounds be authorized and directed to purchase such new window curtains and blinds as they may deem necessary.

The motion prevailed without dissent.

COMMITTEE ON TEXT-BOOKS AND COURSE OF STUDY.

The committee on text-books and course of study presented the following report, which was adopted:

To the Board of Education of the State of Illinois:

Your committee on text-books and course of instruction recommend that the change in the course of study and the change in text-books in geometry and physics, recommended by the president of the university, be adopted.

WILLIAM R. SANDHAM,

ELLA F. YOUNG,

Committee on Text-books and Courses of Study.

The committee on text-books and course of study presented the following report, which was adopted:

Your committee on text-books and course of study recommend that diplomas be awarded to the students named in the list presented by the president, and that the board adopt the recommendation of the faculty that students lacking only two credits of completing the course at the time of the annual commencement and proposing to take these lacking courses in the following summer term, be permitted to participate in the graduating exercises and receive their diplomas at the completion of their courses.

WILLIAM R. SANDHAM,

ELLA F. YOUNG,

Committee on Text-books and Courses of Study.

COMMITTEE ON TEACHERS AND SALARIES.

Mr. Walker, of the committee on teachers and salaries, submitted the following report, and moved its adoption:

To the Board of Education of the State of Illinois:

Your committee on teachers and salaries begs leave to recommend the following:

That Henry McCormick be professor of history and civics.

That Miss Eva Wilkins be granted a leave of absence for one year.

That the salary of Elizabeth Mavity be \$2,000; Chestine Gowdy, teacher of grammar, \$1,300; Mary Judson Averett, teacher of geography, \$1,400; Eleanor Hampton, critic teacher, \$450; Jessie M. Dillon, critic teacher, \$450; Anna G. King, critic teacher, \$450; Rose Bland, critic teacher, \$360; Jessie Cunningham, critic teacher, \$360; Lura Eyestone, critic teacher, \$360; E. A. Fritter, superintendent of practice school, \$200; F. W. Westhoff, teacher of music, \$1,300; and that Miss Marion Lyons be elected for one year in place of Miss Wilkins with a salary of \$900, and Miss Lora Dexheimer be elected critic teacher in seventh grade with a salary of \$270.

P. R. WALKER,

ELLA T. YOUNG,

Committee on Teachers and Salaries.

The question being upon the adoption of the foregoing report, a roll call was ordered, which resulted as follows: Yeas, 8; nays 0; and the report was adopted.

Those voting in the affirmative were: Messrs. Bayliss, Capen, Gastman, Hainline, Robertson, Sandham, Walker and Mrs. Young.

Mrs. Young moved that the president of the university and the committee on teachers and salaries be authorized to fill any vacancies which may occur in the teaching faculty during the vacation, and it was so ordered.

Mrs. Young moved that the calendar for 1902-3, recommended by the president of the university, be adopted, and it was so ordered.

Mr. Walker moved that the sum of \$100 be allowed and ordered paid to Mr. Capen, chairman of the committee on buildings and grounds, for extraordinary services during the current year.

The roll being called, resulted as follows: Yeas, 7; nays, 0; and the motion prevailed.

Those voting in the affirmative were: Messrs. Bayliss, Gastman, Hainline, Robertson, Sandham, Walker and Mrs. Young.

Mr. Sandham moved that the president and secretary of the board be authorized to draw the usual quarterly orders upon the Auditor of State for the amounts appropriated by the General Assembly for the use of the university, and the motion prevailed.

President Felmley presented a petition to the city council of the City of Normal, asking for permission to set poles and wires for the operation of a street railway, and the president *pro tem* and secretary of the board were authorized and instructed to sign the said petition.

Mr. Robertson suggested the advisability of a model ungraded school as part of the practice school, and—

Mr. Bayliss moved that Mr. Robertson and President Felmley be a special committee to report a plan for such a modification of the organization of the practice school at the next regular meeting of the board, and the motion was agreed to without dissent.

On motion of Mr. Capen, the committee on buildings and grounds was authorized to extend the raised floor in Normal Hall, and to provide 117 extra chairs for the same.

Mr. Hainline moved to authorize the committee on buildings and grounds to procure such other additional seats and furniture as may be necessary, and it was so ordered.

The committee on buildings and grounds reported as follows in regard to the matter of a greenhouse:

We recommend that the consideration of the recommendation in the report of President Felmley relative to the building of a conservatory be postponed to the next meeting of the board.

CHARLES L. CAPEN,
E. A. GASTMAN.

Mr. Walker moved to amend the report by adding the following:

Provided, that the sum of \$1,500, or so much thereof as may be necessary, be appropriated for initial work in manual training in the practice school, the continuation of the work in nature study, and for the preparation of plans for a practical greenhouse.

The question being upon the adoption of the foregoing amendment, a roll call was ordered, which resulted as follows: Yeas, 5; nays, 3; and the amendment was adopted.

Those voting in the affirmative were: Messrs. Hainline, Robertson, Walker, Bayliss and Mrs. Young.

Those voting in the negative were: Messrs. Capen, Gastman and Sandham.

The question being upon the adoption of the report as amended, a roll call was ordered, which resulted as follows: Yeas, 7; nays, 1; and the report was adopted.

Those voting in the affirmative were: Messrs. Bayliss, Capen, Hainline, Robertson, Sandham, Walker and Mrs. Young.

Voting in the negative: Mr. Gastman.

At the hour of 12:30 p. m. Mr. Robertson moved that the board do now adjourn.

The motion prevailed,

And the board adjourned.

E. A. GASTMAN,
President pro tem.

ALFRED BAYLISS, *Secretary.*